

OTTUMWA CITY COUNCIL MINUTES

REGULAR MEETING NO. 34
Council Chambers, City Hall

November 2, 2010
6:30 O'clock P.M.

Present were Council Member Niner, Weller, Caviness, Meyers, Morgan, and Mayor Uehling.

Morgan moved, seconded by Meyers to approve the following Consent Agenda items: minutes from Regular Meeting No. 33, October 19, 2010 as presented; appointment of Lauren McIntyre to the position of Clerk in the Cemetery Dept. effective 10/18/10; appointment of Amanda Valent to the position of City Clerk effective 1/16/11, to begin working on 11/8/10; renewal of Qwest Corp. Centrex Prime Agreement and authorize the Mayor to sign; Sidewalk Café Permit for Bubba-Q's, 116 S. Market, for one year; adoption of Res. No. 170-2010, approving the contract, bonds and certificate of insurance of Bridge City Constr. for Bldg. #23 Side Roof Replacement Project at the Ottumwa Regional Airport; adoption of Res. No. 171-2010, approving the contract, bonds and certificate of insurance of Bridge City Constr. for the Bldg. #23 Door Pocket #2 Stabilization and Siding Project at the Ottumwa Regional Airport; adoption of Res. No. 172-2010, approving the contract, bonds and certificate of insurance of Bridge City Constr. for the Building #23 Gable Wall Siding Project at the Ottumwa Regional Airport; beer and/or liquor applications for Casey's General Store #7, 1001 E. Main St., Casey's General Store #2208, 1603 W. Second, Mexico Lindo, 530 W. Second St., and Club 888, Knights of Columbus, 123 W. Third St. All ayes.

Meyers moved, seconded by Morgan to approve the agenda as presented. All ayes.

Mayor Uehling reminded voters of the election polls being open until 9 P.M. this evening. City Admin. Helfenberger stated there would be a special meeting Nov. 8th at 5 P.M. to discuss Airport & West Gate TIF, CIP projects budget, budget guidelines and Council procedures. Morgan complemented Chief Clark and those involved on handling the stand off situation Saturday on Lillian St. that resulted in no injuries or fatalities. Meyers concurred, and also commended Lynn Dively for the Dare Haunted House.

The Mayor inquired if anyone from the audience wished to address a specific agenda item. There were none.

Caviness moved, seconded by Morgan to approve and award the low bid to Tim Skinner Trucking and Excavation for demolition of the structures on lots located at 210 N. McLean St. and 537 Minnesota St, for a total contract price of \$11,021.00. Health & Insp. Supv. Gates reported only one bid was received, and further advised the owner of 537 Minnesota had started demolition of the house and believed it should be completed in a week. Weller moved to amend the motion to remove 537 Minnesota from the contract, and award the contract in the amount of \$5,136. Niner seconded the motion. All ayes. Vote on the main motion as amended: All ayes.

Caviness moved, seconded by Meyers to reject all bids for the cleanout of the Summit St. Repair (500 Block), and relet the project. Public Works Dir. Seals reported one bid was received Oct. 5th and was significantly over the project estimate and recommended rejecting the bid and relet the project. All ayes.

Caviness moved, seconded by Morgan to approve the agreement with Iowa Appraisals & Research Corp. of Des Moines, IA in the amount of \$5,600 to provide appraisals for the purchase of right-of-way needed to complete improvements to Pennsylvania Ave., and void the agreement with Cook Appraisals, LLC approved on 5/4/10. All ayes.

Meyers moved, seconded by Morgan to award the contract for the WPCF Gas Line Replacement to Q3 Contracting, Inc. for \$16,700.00 and authorize the Mayor to sign. All ayes.

Caviness moved, seconded by Weller to award the contract for Culvert Reconstruction at Angle Road, FEMA-1930-DR-IA to DeLong Constr. for \$18,175.00 and authorize the Mayor to sign the contract. Public Works Dir. Seals reported two bids were received with DeLong Constr. having the low bid and recommended award. All ayes.

Meyers asked the status of several on-going street projects.

Meyers moved, seconded by Morgan to award the contract for the W. Maple St. Repair (Fifth St. to Albany St.) to Pilcher Constr. in the amount of \$10,945.00 and authorize the Mayor to sign the contract. Public Works Dir. Seals reported three bids were received with Pilcher Constr. having the low bid. All ayes.

This was the time, place and date set on the 2011 Community Development Block Grant Sewer Fund Application. City Planner Shafer presented the following application information: Need for the activities were identified at public meetings held for the Combined Sewer Overflow Study authorized by the City Council. The proposed activities will be funded with a local match in the amount of \$611,000 and federal CDBG funds requested in the amount of \$525,000. The application will be submitted on or before Nov. 3, 2010. A door-to-door survey was completed in Oct. 2009 within the project area. There were 263 occupied households with 571 persons in the project area of which 62% have incomes below the HUD low-moderate-income level for Wapello County. Those figures indicate that 354 LMI individuals will benefit from the project. The proposed project will consist of the separation of combined storm/sanitary sewers and associated construction such as pavement removal and replacement, water main adjustment, etc. in the project area located on the south side of the city, bounded by Richmond Ave. on the north, Ferry St. and contiguous properties on the east, Chester and contiguous properties on the south, and Kettle Creek on the west. No persons or businesses will be displaced as a result of the proposed project activity. Questions or complaints concerning the proposed activities can be directed to Nick Klimek or Mayor Dale Uehling at 105 E. Third St, Ottumwa, IA 52501. No written or oral comments were received from the public. Morgan moved, seconded by Niner to close the hearing. All ayes.

Niner moved, seconded by Weller that Res. No. 169-2010, authorizing the Mayor to sign and submit the 2011 Community Development Block Grant Application for sewer improvements, and if funded, to sign all related documents, be passed and adopted. All ayes.

Caviness moved, seconded by Meyers that Ord. No. 3013-2010, amending the Municipal Code of the City of Ottumwa, Iowa by amending Chapter 31 ½, Solid Waste, of the Code of Ordinances, be considered for the first reading and passed. All ayes.

Meyers moved, seconded by Morgan to waive the second and third readings, and pass and adopt Ord. No. 3013-2010. All ayes.

The Mayor inquired if anyone from the audience wished to address the Council on an item not on the agenda. There were none.

Caviness moved, seconded by Morgan that the meeting be adjourned. All ayes. Adjournment was at 7:03 P.M.

CITY OF OTTUMWA, IOWA

ATTEST:

Dale M. Uehling, Mayor

Ann Cullinan, City Clerk

OTTUMWA CITY COUNCIL MINUTES

SPECIAL MEETING NO. 35
Council Chambers, City Hall

November 8, 2010
5:00 O'clock P.M.

Present were Council Member Weller, Caviness, Meyers, Morgan, Niner, and Mayor Uehling.

The Mayor inquired if anyone from the audience wished to address an agenda item. There were none.

Weller moved, seconded by Meyers to approve payment to Turner Concrete Construction in the amount of \$10,145.00 for the Green St. Sidewalk Repair. All ayes.

Admin. Helfenberger provided the Council with a list of capital items the Council had previously committed to that will need funding from this bond issue. Dir. of Finance Jay said they propose to sell \$3.6 million in bonds to be paid off in two years. Also included is the refunding of two previous bond issues, the Menards & AmericInn bonds and the Golf Course Irrigation System. The Council proceeded to review, discuss and ask questions of the capital items submitted. Mr. Jay requested they submit any changes or concerns as soon as possible in order for him to make any adjustments. He will have the final document within a couple of days.

Admin. Helfenberger distributed the 2011-12 budget process schedule. Admin. Helfenberger commented the union contracts will require a 3% wage increase, and he proposed a 3% increase in non-union personnel. Caviness favored only 2% for non-union personnel.

The Mayor inquired if anyone from the audience wished to address the Council on an item not on the agenda. There were none.

Weller moved, seconded by Niner that the meeting be adjourned. All ayes. Adjournment was at 6:25 P.M.

CITY OF OTTUMWA, IOWA

Dale M. Uehling, Mayor

ATTEST:

Ann Cullinan, City Clerk

OTTUMWA CITY COUNCIL MINUTES

REGULAR MEETING NO. 36
Council Chambers, City Hall

November 16, 2010
6:30 O'clock P.M.

Present were Council Member Caviness, Meyers, Morgan, Niner, Weller and Mayor Uehling.

Meyers moved, seconded by Morgan to approve the following Consent Agenda items: minutes from Regular Meeting No. 34, Nov. 2, Special Meeting No. 35 on Nov. 8, 2010 as presented; purchase a 3/4 ton 4X4 pickup for the Park Dept. from Charles Gabus Ford through the State of Iowa Contract for a price of \$22,075; purchase a fuel efficient vehicle for the Health Dept. from Bob Brown Chevrolet through the State of Iowa Contract for a price of \$15,732.02; payment to Portzen Constr. Co. for the Forrest Ave. Repair in the amount of \$14,475.46; Ottumwa Rotary Club's renewal of Adopt-A-Hwy. Application effective 10/1/10 to 10/1/12 along Hwy. 63; adoption of Res. No. 177-2010, accepting work as final and complete and approving Final Pay Request by Christy Constr. Co. for the HMA, PCC Street Crack Repair Program 2010; adoption of Res. 180-2010, approving the contract, bond and certificate of insurance of DeLong Constr. for the Kettle Creek Watershed Improvement Project; liquor application for East End Tavern, 1141 Orchard. All ayes.

Weller moved, seconded by Morgan to approve the agenda as presented. All ayes.

City Admin. Helfenberger reminded the Council of the Solid Waste Comm. meeting tomorrow at 5 P.M. He also advised there would be a special meeting Nov. 22 to discuss and act on the capital improvement budget for fiscal year 2011-12.

Public Works Dir. Seals gave status report for several street projects. Willard St. was poured last Thursday and will be tied into five corners with the main line paving and they will proceed south with sidewalks and driveways until the weather turns. They will backfill Willard & Finley intersection and put a temporary cap on for the winter. On Milner St at the Keota and Mary intersections, they have run into utility relocate problems and will put on a temporary concrete cap for the winter. On Ferry St. the main line is in through Williams. On Fox Sauk Dr., the intakes are installed and they will finish what is torn up and will complete the rest next spring. He pointed out the main reason a lot of the southside streets were torn up at the same time was due to the time construction requirements in order to receive stimulus and I-Jobs funding.

The Mayor inquired if anyone from the audience wished to address a specific agenda item. There were none.

Caviness moved, seconded by Meyers to approve Capital Improvement Projects identified for the February 2011 Bond Sale as set out on a two page worksheet. Admin. Helfenberger said the projects were forwarded to the Council for an opportunity to ask questions. Caviness moved, seconded by Niner to table the project selection. All ayes.

Morgan moved, seconded by Caviness to award the contract for the Summit St. repair (500 block) to Turner Concrete Constr. in the amount of \$20,592.00 and authorize the Mayor to sign the contract. Public Works Dir. Seals reported 3 bids were received at the Nov. 10 letting with the low bid coming from Turner Concrete Constr. and recommended award. All ayes.

This was the time, place and date set for a public hearing on the plans, specifications, form of contract and estimated cost for the South Ottumwa Sanitary Sewer Separation Project – Phase III, Division 2. No objections were received. Caviness moved, seconded by Niner to close the public hearing. All ayes.

Morgan moved, seconded by Weller that Res. No. 179-2010, approving the plans specifications, form of contract and estimated cost for the South Ottumwa Sanitary Sewer Separation Project – Phase III, Division 2, be passed and adopted. All ayes.

Caviness moved, seconded by Weller that Res. No. 173-2010, fixing amounts for abating a nuisance/demolition against certain lots in the City of Ottumwa, Iowa, be passed and adopted. All ayes.

Meyers moved, seconded by Caviness that Res. 174-2010, approving loans to the Airport TIF Fund and the Westgate TIF Fund from the General Fund for qualified urban renewal public improvement projects in the amounts of \$170,000 and \$55,000 respectively, be passed and adopted. All ayes.

Morgan moved, seconded by Caviness that Res. No. 175-2010, approving the Iowa Jobs II Program Grant Award Agreement between the Iowa Jobs Board, the Iowa Finance Authority, and the City of Ottumwa for the South Ottumwa Sanitary Sewer Separation Project Phase III, Division 2, be passed and adopted. All ayes.

Caviness moved, seconded by Niner that Res. No. 176-2010, approving the professional services agreement between the City of Ottumwa and MSA Professional Services, Inc. for the Milner St. Bridge over the Jefferson Drainage Ditch Replacement Project BRM-5825(636)—8N-90, and authorizing Daniel Sturm, City Engineer, to sign the agreement on behalf of the City of Ottumwa, be passed and adopted. All ayes.

Caviness moved, seconded by Meyers that Res. No. 178-2010, approving Change Order #1, accepting the work as final and complete and approving final pay request by Alliance Constr. Group for the Chester Ave. Reconstruction Project (Skyline Drive to the end of city right-of-way), plus an additional 300 feet, be passed and adopted. All ayes.

Caviness moved, seconded by Niner that Res. No. 181-2010, authorizing the Mayor to sign the Pavement Maintenance Program grant agreement with the Iowa Dept. of Transportation for crack sealing at the Ottumwa Regional Airport, be passed and adopted. All ayes.

Morgan moved, seconded by Meyers that Res. No. 182-2010, approving Change Order #1, accepting the work as final and complete, and approving final pay request by Pilcher Enterprise, Inc. for the Ottumwanoc Tribal Trail Connection (south loop around John Deere – Segment 4), be passed and adopted. All ayes.

Mayor Uehling inquired if anyone from the audience wished to address the Council. Transit Admin. Ward stated the Transit Authority received a complaint about inappropriate services and were investigated, and a report has not yet been received from the DOT. She will comment once that letter is received with the final recommendation.

Caviness moved, seconded by Weller that the meeting be adjourned. All ayes. Adjournment was at 7:12 P.M.

CITY OF OTTUMWA, IOWA

Dale M. Uehling, Mayor

ATTEST:

Ann Cullinan, City Clerk

OTTUMWA CITY COUNCIL MINUTES

SPECIAL MEETING NO. 37
Council Chambers, City Hall

November 22, 2010
5:00 O'clock P.M.

Present were Council Member Meyers, Morgan, Niner, and Mayor Pro Tem Caviness. Council Member Weller and Mayor Uehling were absent.

Mayor Pro Tem Caviness inquired if anyone from the audience wished to address the Council on an agenda item. There were none.

Morgan moved, seconded by Meyers to appoint Sherrie Jones as Temporary City Clerk for this meeting in the absence of the City Clerk. All ayes.

This was the time, place and date set for a public hearing for the 2011 Community Development Block Grant Application for Owner Occupied Housing Rehabilitation Project. No written or oral comments were received. Nick Klimek presented the following application information: The need for the grant application was established from public meetings held for the CDBG Owner Occupied Housing Rehabilitation Grant authorized by the City Council. Proposed activities do not require matching funds. CDBG Application will be submitted by December 7, 2010. The amount of Federal CDBG funds requested is \$480,000. Estimated portion of federal funds that will benefit low and moderate income persons in the project area located within the corporate limits of the City. A door-to-door survey has been completed and there are 571 persons in the project area and 62% of the residents in the project area have incomes below the HUD low-moderate-income level for Wapello County. One hundred percent of the funds will benefit low-moderate income. The proposed project consists of the rehabilitation of twelve houses in the project neighborhood in the City of Ottumwa. The owner occupied housing rehabilitation project area is located on the South Side of the city and is bounded by Richmond Ave. on the north, Ferry St. and contiguous properties on the east, Chester and contiguous properties on the south, and Kettle Creek to the west. Any applicants for lead removal in the project area may be temporarily relocated. No other residents or businesses will be displaced as a result of the proposed project activity. Questions or complaints concerning the proposed activities can be directed to the Dept. of Planning & Development, Nick Klimek, or Mayor Dale Uehling at 105 E. Third St, Ottumwa, IA 52501. Meyers moved, seconded by Niner to close the hearing. All ayes.

Niner moved, seconded by Meyers that Res. No. 183-2010, authorizing Mayor to sign and submit the 2011 Community Development Block Grant Application for Owner Occupied Housing Rehabilitation Project, and if funded, the Mayor is authorized to sign the contract and all grant-related documents, be passed and adopted. All ayes.

Council discussed Capital Improvement Project selection for the February 2011 Bond Sale. Joe Helfenberger, City Admin., passed out a memo, based on concerns of Council Members the following items were removed from the CIP to be funded under the General Fund: Deputy Chief Pickup, Resurface BB Court – Union Park and Carpet Finance/City Clerk's Office. After some discussion, the Council Members were in agreement to reallocate the funds to add patching the south end of Marilyn Rd.

The Mayor Pro Tem inquired if anyone wished to address the Council on an item not on the agenda. There were none.

Morgan moved, seconded by Niner that the meeting be adjourned. All ayes. Adjournment was at 5:40 P.M.

ATTEST:

CITY OF OTTUMWA, IOWA

Keith Caviness, Mayor Pro Tem

Sherrie Jones, Temporary City Clerk