

OTTUMWA CITY COUNCIL MINUTES

REGULAR MEETING NO. 9
Council Chambers, City Hall

March 2, 2010
6:30 O'clock P.M.

Present were Council Member Niner, Weller, Caviness, Meyers, Morgan, and Mayor Uehling.

Morgan moved, seconded by Meyers to approve the following Consent Agenda items: minutes from Regular Meeting No. 8 on Feb. 16, 2010 as presented; appointment of Rick Kleinman to the rank of Captain, effective March 2, 2010; temporary appointment of Mary Cook to the position Accounting Clerk II, effective March 8, 2010; temporary appointment of Chad Carlson to the position of Design Technician, effective March 8, 2010; Canvasser & Solicitors application for Jack Salee and 10-15 individuals to solicit donations from businesses city wide during March thru mid May 2010 for the 5th Annual Youth Field Day Event; set 3/16/10 at 6:30 pm for public hearing on plans, specifications, form of contract and estimated cost for the Asphalt Street Repair Program 2010. All ayes.

Meyers moved, seconded by Niner to approve the agenda as presented with the removal of Item H-5. (Res. #35-2010). All ayes.

City Admin. Helfenberger reported there would be a special meeting Mar. 8 at 5 P.M. to discuss council rules, an annual peddler's license and the city's vacant lot property.

The Mayor inquired if anyone in the audience wished to address a specific agenda item. There were none.

Caviness moved, seconded by Niner to approve the contract in the amount of \$10,200 for the Ballingall Park Sidewalk Restoration with Cremer Concrete, Bloomfield, IA and authorize the Mayor to sign. Park Dir. Rathje reported two bids were received with Shawn Cremer Concrete having the low bid; the project will be funded by a grant from the Fahrney Foundation. All ayes.

City Planner Shafer reported four bids were received at the Feb. 16th letting for the Building #23 Hangar Door Installation Project at the Ottumwa Regional Airport. Staff will continue to review the bids and will bring back a recommendation from the Airport Adv. Bd. at a later date.

This was the time, place and date set for a public hearing on the proposed adoption of the 2010/2011 City Budget. No written or oral objections were made. City Admin. Helfenberger said the levy is decreasing by approximately 34 cents, \$20.79 for FY 2009-10 to \$20.46 for FY 2010-11 per thousand valuation. He reviewed a summary of cuts and deferrals made by the staff through the budget process. He and Finance Dir. Jay explained a number of revenue and expenditure pie charts and graphs. Caviness moved, seconded by Meyers to close the hearing. All ayes.

Caviness moved, seconded by Weller that Res. No. 32-2010 adopting the Annual Budget for the Fiscal Year ending June 30, 2011, be passed and adopted. Niner said he would vote no on the budget because he had asked for items as to where the money is going regarding Bridge View and has not received them. He also asked Joe to explain how the Transit budget works and who set the raises, as that dept. head received a 23% raise in the 2009 budget. Admin. Helfenberger said Transit is similar to the Water Works, Cemetery and Library which operates under authority of independent boards. The Council approves their overall budget and approves the board member appointments in accordance with the City Code. The City charges administrative fees for doing their payroll, except the Water

Works. Meyers said the Board looked at other Transit authorities to see if they were paying comparables, and brought her salary to those. Weller stated the only control Council has is to limit the amount of tax levy Transit receives or appoint new board members as they come up each year. Admin. Helfenberger said the City contributes about 10% towards Transit's budget; the rest is from fees and grants. Morgan said a concern that it gets out a department head received a 23% increase to bring her up to a medium comparable in this economy does not set well with the general public. He believed the City has good department heads and to bring them up to comparables you would find most are probably below that and the City just doesn't have the money to bring them in line to comparables. Weller commended the staff and department heads preparing this year's budget. Morgan, Meyers and Caviness concurred. Ayes: Weller, Caviness, Meyers. Nays: Niner, Morgan. Motion carried.

Caviness moved, seconded by Niner that Res. No. 29-2010 approving the Wapello Co./City of Ottumwa Law Enforcement Center Maintenance Budget for the FY ending June 30, 2011, be passed and adopted. All ayes.

Caviness moved, seconded by Meyers that Res. No. 30-2010, endorsing Parkview Plaza's Enterprise Zone application and authorizing the Mayor to forward this endorsement to the Iowa Dept. of Economic Development, be passed and adopted. All ayes.

Meyers moved, seconded by Weller that Res. No. 31-2010, endorsing Tim Schwartz's Enterprise Zone application and authorizing the Mayor to forward this endorsement to the Iowa Dept. of Economic Development, be passed and adopted. All ayes.

Caviness moved, seconded by Morgan that Res. No. 33-2010, approving Change Order #1 (contract increase of \$361,238) for the Runway 4/22 Improvements and Parallel Taxiway Project at the Ottumwa Regional Airport by Norris Asphalt Paving Co, be passed and adopted. All ayes.

Caviness moved, seconded by Weller that Res. No. 34-2010, approving Change Order #1 (contract decrease of \$1,455.98) and accepting the work as final and complete and approving Final Pay Request for the Utility Access Adjustment 2009 by Southern Iowa Mechanical, be passed and adopted. All ayes.

The Mayor inquired if anyone wished to address the Council on an item not on the agenda. There were none.

Caviness moved, seconded by Niner that the meeting be adjourned. All ayes. Adjournment was at 7:26 P.M.

CITY OF OTTUMWA, IOWA

Dale M. Uehling, Mayor

ATTEST:

Ann Cullinan, City Clerk

OTTUMWA CITY COUNCIL MINUTES

Special Meeting No. 10
Council Chambers, City Hall

March 8, 2010
5:00 O'clock P.M.

Present were Council Member Weller, Caviness, Meyers, Morgan, Niner and Mayor Uehling.

The Mayor inquired if anyone from the audience wished to address a specific agenda item. There were none.

Caviness moved, seconded by Niner that Res. No. 36-2010, authorizing Mayor to sign a Financial Advisory Services Agreement with Piper Jaffray & Co., be passed and adopted. Dir. of Finance Jay said they would provide financial services projects at the Waste Water Treatment Plant, CSOs, the casino and refinancing Bridge View. All ayes.

Meyers moved, seconded by Niner that Res. No. 27-2010, awarding the contract for Bldg. #23 Hangar Door Installation Project at the Ottumwa Regional Airport to Dan's Overhead Doors & More in the amount of \$190,750.00, be passed and adopted. City Planner Shafer reported a GAVI grant would finance 65% of the project and the remaining 35% will come from the Airport Fund. The Airport Adv. Bd. recommended award to the low bidder at their Mar. 3, 2010 meeting. All ayes.

Caviness moved, seconded by Morgan to approve the appointment of Gordon Aistrope and Steve Black to the Regional Hwy. 63 Improvement Committee. All ayes.

Health & Insp. Supv. Gates presented an amended Vacant Lot Disposition Policy for the Council's review and comments. The main change was reducing the minimum price from \$500 to \$200 per lot, and added a provision for the city to repossess the lot if the buyers do not mow or otherwise maintain them. The Council discussed and commented on their concerns to the policy which included if a residential lot abutted a commercial lot, whether the city could take back a property, whether reducing the minimum price for a vacant lot would change anything, the number of city vacant lots and cost associated to mowing them, the desirability of lots due to size and terrain, conditions for building on a lot and the purchased by an abutting property owner. The general consensus of the Council was to reduce the number of city owned lots. Ms. Gates will revise the policy addressing the Council's comments.

Admin. Helfenberger reviewed proposed changes to the Council's meeting rules and procedures which would require a vote by the Council to remove an item from the agenda, that a Council Member's abstention state the reason, the Council's meeting would not be televised if televising capabilities were not available, public comments on agenda items be limited to 3 minutes and the previous rules and procedure resolutions be repealed. Caviness requested individuals addressing the Council state if they live in the city or county, and that the Mayor have the discretion to extend the 3 minute time limit if necessary. Meyers requested that special meeting items be consolidated to the regular meetings so there won't be so many special meetings. Niner and Caviness concurred.

The Mayor inquired if there were any public forum comments. There were none.

Caviness moved, seconded by Niner that the meeting be adjourned. All ayes. Adjournment was at 6:04 P.M.

CITY OF OTTUMWA, IOWA

Dale M. Uehling, Mayor

ATTEST:

Ann Cullinan, City Clerk

OTTUMWA CITY COUNCIL MINUTES

REGULAR MEETING NO. 11
Council Chambers, City Hall

March 16, 2010
6:30 O'clock P.M.

The meeting convened at 6:39 P.M.

Present were Council Member Caviness, Meyers, Morgan, Niner, Weller, and Mayor Uehling.

Meyers moved, seconded by Caviness to approve the following Consent Agenda items: minutes from Regular Meeting No. 9 on Mar. 2, 2010 as presented; acknowledgement of Feb. financial report and payment of bills as submitted by the Finance Dept.; rescinding consulting services agreement between City and Robert Bruett and proceed to provide said services by Robert Bruett through Supreme Staffing; Salvage Dealer License for Goldy's Auto Salvage, 430 N. Forrest Ave. and Rosenman's, Inc., 902 E. Main St.; purchase of software, training and support from EnerGov Solutions in the amount of \$9,709.00; beer and/or liquor applications for Cocanana's, with Outdoor Service Area, 1317 E. Main pending dram, and Tienda Santa Rita, 311 E. Main St. All ayes.

Caviness moved, seconded by Weller to approve the agenda as presented with the removal of Item H-3 for lack of the contract documents. All ayes.

City Admin. Helfenberger reported there would not be a work session meeting next week and tomorrow the Council will have goal setting meeting at Bridge View, 5:00 to 9:00 P.M. There will be a Solid Waste Comm. meeting on March 31st at 5:00 P.M. Mayor Uehling reminded citizens their census forms had been delivered and encouraged households to return them, and that all the information is confidential and cannot be used by any other governmental agency.

The Mayor inquired if anyone from the audience who wished to address a specific agenda item. There were none.

Caviness moved, seconded by Niner to approve locating five sculptures on city land upon the Ottumwa Area Arts Council securing a grant for said sculptures subject to Council approval of the final locations of the permanent concrete base, no cost to the city for the purchase and erection of the sculptures and no cost to the city for insurance for the sculptures. All ayes.

Meyers moved, seconded by Weller to approve a RECAT Grant Application for The Beach Ottumwa improvements with Vision Iowa funds. All ayes.

Caviness moved, seconded by Weller to approve submission of a Drug Task Force Grant via the Internet and authorize the Mayor to sign all related documents. All ayes.

This was the time, place and date set for a public hearing plans, specifications, form of contract and estimated cost for the Northside Combined Sewer Overflow Concrete Structure Repair and Sluice Gate Actuator Installation. No objections were received. Caviness moved, seconded by Niner to close the hearing. All ayes.

Caviness moved, seconded by Niner that Res. No. 44-2010, approving plans, specifications, form of contract and estimated cost for the Northside Combined Sewer Overflow Concrete Structure Repair and Sluice Gate Actuator Installation, be passed and adopted. All ayes.

Morgan moved, seconded by Caviness that Res. No. 35-2010, approving Change Order #1 (contract decrease of \$297,649.92) and accepting the work as final and complete and approving Final Pay Request for the Asphalt Street Repair Program 2009 by Norris Asphalt Paving Co., be passed and adopted. All ayes.

Meyers moved, seconded by Morgan that Res. No. 38-2010, increasing the Depository amount with South Ottumwa Savings Bank to \$20,000,000, be passed and adopted. All ayes.

Caviness moved, seconded by Weller that Res. No. 40-2010, awarding the contract for the River Drive Reconstruction Project (Market to Green) to Shipley Contracting Corp. in the amount of \$127,222.00, be passed and adopted. Public Works Dir. Seals reported six bids were received at the Mar. 9th letting with Shipley Contracting Corp. having the lowest bid. All ayes.

Morgan moved, seconded by Weller that Res. No. 41-2010, awarding the contract for the Wapello St. Extension HMA Resurfacing Project (Richmond Ave. to Hwy 34) to Norris Asphalt Paving Co. in the amount of \$516,631.15, be passed and adopted. Public Works Dir. Seals reported one bid was received at the Mar. 9th letting from Norris Asphalt Paving Co. All ayes.

Weller moved, seconded by Niner that Res. No. 42-2010, awarding the contract for the E. Highland Patch Project to Christy Constr. Co. in the amount of \$48,570.00, be passed and adopted. Public Works Dir. Seals reported seven bids were received at the Mar. 9th letting with Christy Constr. Co. having the lowest bid. All ayes.

Weller moved, seconded by Niner that Res. No. 43-2010, approving the City of Ottumwa Local Match for the Hazard Mitigation Grant Program for the West End Sewer Separation Project, be passed and adopted. All ayes.

The Mayor inquired if anyone wished to address the Council on an item not on the agenda. There were none.

Caviness moved, seconded by Niner that the meeting be adjourned. All ayes. Adjournment was at 7:22 P.M.

CITY OF OTTUMWA, IOWA

Dale M. Uehling, Mayor

ATTEST:

Ann Cullinan, City Clerk

OTTUMWA CITY COUNCIL MINUTES

SPECIAL MEETING NO. 12
Bridge View Center, 102 Church St.

March 17, 2010
5:00 O'clock P.M.

Present were Council Member Meyers, Morgan, Weller, Caviness and Mayor Uehling. Council Member Niner was absent.

Mayor Uehling introduced Jeff Schott from the Institute of Public Affairs, University of Iowa to identify and prioritize the City of Ottumwa's overall goals and objectives for the next two years. Mr. Schott stated this would give staff direction as to what they should be working on.

He reviewed a list of approximately 40 different major City accomplishments identified by city department heads and Council Members over the past two years.

The Council then reviewed and discussed a list of numerous issues, concerns, trends and opportunities previously identified by department heads and Council Members. They were: casino development, budget constraints on the General Fund, lose of Road Use Tax revenue, review auto and equipment replacement policies, economic development, population decrease affect, Bridge View operating losses, energy conservation, airport corridor, Job Corps, timeline for sewer separation, deficit at the Beach, city governmental reorganization, maintaining staff, and more.

Mr. Schott had the Council update the status of the 2008 goals and priorities, and the following on-going priorities for the next two years were determined to be: 1) Combined Sewer Overflow (CSO) program 2) Waste Water Treatment plant improvements 3) Street/bridge improvements 4) Installation of emergency generators at pumping stations 5) Continue trail development 6) Implement long-range park plan – subject to available funding 7) Bridge View Event Center operations 8) Development of airport beltway area 9) Continue planning regarding casino license 10) Continue relationship with OEDC to promote economic development 11) Continue to develop city/county relationship 12) review the Police/Fire Dept. framework (identify alternatives, evaluate costs/benefits) 13) lean management system for all city departments 14) energy conservation program 15) lobby for Hwy. 63/34 improvements

The list of programs, policies, projects and initiatives that had been suggested by department heads and Council Members were reviewed. Mr. Schott cautioned that any new programs would also impact the already strained budget. The Council narrowed that list to include an annexation study (other than airport beltway area), a consolidated sports complex (pending a gaming license), the waste to energy concept, funding for acquisition of dilapidated buildings (consider property maintenance code).

Based on the goals and priorities selected by the Council, staff will put together an action plan to implement the on-going initiatives and establish a timeline for accomplishment. Mr. Schott recommended the Council be updated by staff on a quarterly basis.

He suggested the city tell every one of those accomplishments – put on the city website and in the newspaper.

In conclusion Mr. Schott will put together the information compiled from the original questionnaires and the input from today's meeting for a final report and recommended it be presented to the Council for action.

Morgan moved, seconded by Caviness that the meeting be adjourned. All ayes. Adjournment was at 8:58 P.M.

CITY OF OTTUMWA, IOWA

Dale Uehling, Mayor

ATTEST:

Ann Cullinan, City Clerk