

OTTUMWA CITY COUNCIL MINUTES

REGULAR MEETING NO. 1
Council Chambers, City Hall

January 4, 2011
6:30 O'clock P.M.

Present were Council Member Caviness, Meyers, Morgan, Niner, Weller and Mayor Uehling.

Meyers moved, seconded by Morgan to approve the following Consent Agenda items: minutes from Regular Meeting No. 40, Dec. 21, Special Meeting No. 41 on Dec. 28, 2010 as presented; adoption of Res. No. 3-2011, approving the Heartland Hwy. Corridor Master Plan restricting access along the highway. All ayes.

Morgan moved, seconded by Niner to approve the agenda as presented. All ayes.

City Admin. Helfenberger reported a special meeting will be held on Jan. 10, 2011 at 5:00 P.M. for a public hearing on Beach Improvement and a resolution rescinding a 28E agreement with the cities of Keokuk and Clinton regarding John Hall services.

The Mayor inquired if anyone from the audience wished to address a specific agenda item. There were none.

Caviness moved, seconded by Weller to approve the Consultant Agreement with the outgoing City Attorney. City Admin. Helfenberger explained the agreement provides legal consulting services with outgoing City Attorney, Tom Kintigh, for a transition period of three months. Meyers said he agreed with the Council with the combining the positions of Human Resources and City Attorney. He and Mayor Uehling thanked Mr. Kintigh for his 25 years of service with the City. All ayes.

Caviness moved, seconded by Weller to approve the appointment of Joni Keith to the position of City Attorney/Human Resource Manager for the City of Ottumwa effective January 10, 2011 with an annual salary of \$92,500. All ayes. Mayor Uehling commented there has been a lot of retirements since September – Barb Sassen, Janet Richards, Mark Sims, Tom Kintigh and Ann Cullinan.

Caviness moved, seconded by Weller that Res. No. 1-2011, fixing Jan. 18, 2011 as the date for a meeting on the proposition of the issuance of not to exceed \$420,000 G.O. Bonds (for a general corporate purpose) and providing for publication of notice thereof, be passed and adopted. Dir. of Finance Jay noted these bonds are part of the 2011 Capital Improvement Projects and the bond sale is scheduled for March 1, 2011. All ayes.

Caviness moved, seconded by Meyers that Res. No. 2-2011, fixing Jan. 18, 2011 as the date for a meeting on the proposition of the issuance of not to exceed \$3,180,000 G.O. Bonds (for an essential corporate purpose) of the City of Ottumwa, State of Iowa, and providing for publication of notice thereof, be passed and adopted. Dir. of Finance Jay noted these bonds are part of the 2011 Capital Improvement Projects. All ayes.

Meyers moved, seconded by Morgan that Res. No. 4-2011, approving Change Order #6, #7, and #8 for the WPCF Headwork's Bldg. Improvements Project, be passed and adopted. Public Works Dir. Seals reported change order #6 will increase the contract amount by \$2,265 for piping labor, #7 by \$1,967 for electrical labor and #8 by \$1,051 for automatic systems equipment. All ayes.

Morgan moved, seconded by Weller that Res. No. 5-2011, approving Change Order #1 (contract increase of \$1,467.96) and accepting the project as final and complete for the Bldg. #23 Gable Wall Siding Project at the Ottumwa Regional Airport, be passed and adopted. Airport Supv. Francis stated an IDOT AIP grant will reimburse 85% of the project cost. All ayes.

Morgan moved, seconded by Weller that Res. No. 6-2011, approving Change Order #1 (contract increase of \$15,220.81) for the Bldg. #23 Side Roof Replacement Project at the Ottumwa Regional Airport, be passed and adopted. Airport Supv. Francis reported 85% of this project will be reimbursed by an IDOT AIP grant, about 40% of the project has been completed. All ayes.

Weller moved, seconded by Meyers that Res. No. 7-2011, awarding the contract for the South Ottumwa Sewer Separation Project-Phase III, Division 2, be passed and adopted. Public Works Dir. Seals reported 6 bids were received Dec. 28, 2010 with Portzen Constr., Inc. of Dubuque, IA being the low bidder in the amount of \$1,297,753. The City has been awarded an Iowa Jobs II Program Grant in the amount of \$800,000 to be used on this project. All ayes.

Mayor Uehling inquired if anyone from the audience wished to address the Council on an item not on the agenda. There were none.

Weller moved, seconded by Niner that the meeting be adjourned. All ayes. Adjournment was at 6:56 P.M.

CITY OF OTTUMWA, IOWA

Dale M. Uehling, Mayor

ATTEST:

Ann Cullinan, City Clerk

OTTUMWA CITY COUNCIL MINUTES

SPECIAL MEETING NO. 2
Council Chambers, City Hall

January 10, 2011
5:00 O'clock P.M.

Present were Council Member Morgan, Niner, Weller, Caviness and Mayor Uehling. Council Member Meyers was absent.

The Mayor inquired if anyone from the audience wished to address an agenda item. There were none.

This was the time, place and date set for a public hearing on the Plans and Specifications, Form of Contract and Estimated Cost for the Beach Ottumwa Improvements. No written or oral comments were received. Park Dir. Rathje explained this project will include a new enclosed flume waterslide 32 in. in diameter attached to the existing water slide tower and a new children's play area at the Beach Ottumwa. The Wapello Co. Foundation and Vision Iowa have made donations to this project. Weller moved, seconded by Caviness to close the hearing. All ayes.

Caviness moved, seconded by Weller that Res. No. 8-2011, approving the Plans and Specifications, Form of Contract and Estimated Cost for the Beach Ottumwa Improvements, be passed and adopted. Council Member Niner questioned if the final contract price included all cement work. Park Dir. Rathje said the total contract price includes all cement work, a 27 ft. x 29 ft. area required for the new children's play area. All ayes.

Caviness moved, seconded by Weller that Res. No. 9-2011, rescinding Res. No. 78-2009, a 28E Agreement with the cities of Clinton and Keokuk for Joint Use of Attainability Analysis of the Des Moines and Mississippi Rivers, be passed and adopted. City Admin. Helfenberger reported additional cities were expected to join in the efforts to use John Hall and Associates for environmental law work. This did not happen; therefore a 28E Agreement is no longer necessary due to each city having their own contracts with John Hall. Public Works Dir. Seals stated the project is 75% paid for. All ayes.

Morgan moved, seconded by Niner that Res. No. 10-2011, authorizing the destruction of certain records according to the Code of Iowa, 2009, as amended, be passed and adopted. City Clerk Cullinan reported the various contracts, leases and agreements for services or equipment to be destroyed have been microfilmed if they need to be referenced, but are not required to be kept as a permanent record. All ayes.

The Mayor inquired if anyone wished to address the Council on an item not on the agenda. There were none.

Caviness moved, seconded by Weller that the meeting be adjourned. All ayes. Adjournment was at 5:12 P.M.

CITY OF OTTUMWA, IOWA

Dale M. Uehling, Mayor

ATTEST:

Ann Cullinan, City Clerk

OTTUMWA CITY COUNCIL MINUTES

REGULAR MEETING NO. 3
Council Chambers, City Hall

January 18, 2011
6:30 O'clock P.M.

The meeting convened at 6:40 P.M.

Present were Council Member Meyers, Morgan, Niner, Weller, Caviness and Mayor Uehling.

Meyers moved, seconded by Caviness to approve the following Consent Agenda items: minutes from Regular Meeting No. 1, Jan. 4, Special Meeting No. 2 on Jan. 10, 2011 as presented; Mayor's reappointment of Joyce Kramer to the Historic Preservation Committee term to expire 1/14/2014; purchase of 72 in. 4 wheel drive front mount mower for the Park Dept. from John Deere Co. (Mowers & More Inc. Ottumwa, IA) through the IDOT contract for \$17,165.91 with trade-in; beer and/or liquor application for Scooter's Sports Club, 305 E. Main St, Casey's General Store #1678, 346 Richmond, Hy-Vee Store #1, 1025 N. Quincy Ave, Fareway Stores #648, 1325 Albia Rd. All ayes.

Caviness moved, seconded by Morgan to approve the agenda as presented. All ayes.

City Admin. Helfenberger reported there would be a Solid Waste Comm. meeting tomorrow at 5 P.M. to review the 2011-12 landfill budget, waste to energy request for proposals and an update from Barker Lemar. He also advised there would be a special meeting Jan. 24 for a work session on the 2011-12 city budget and consideration of the Beach Ottumwa Improvements bids.

Main Street Ottumwa Exec. Dir., Cindy Woodbury, provided the Council with an informational packet that outlined improvements, accomplishments and goals for Main Street Ottumwa. She appreciated the partnership with the City and working with various departments to improve downtown, and provided an update on their proposed future activities. Ms. Woodbury also informed Council that a new Economic Development Director will be appointed as of Jan. 31.

The Mayor inquired if anyone from the audience wished to address a specific agenda item. There were none.

Meyers moved, seconded by Morgan to approve the Beach Ottumwa fee for fall/winter birthday parties be set at \$60.00 beginning Sept. 2011 and a schedule change to close at 8:00 P.M. for the summer of 2011. Park Dir. Rathje reported last year's low attendance after 8:00 P.M. and staffing costs for those times were the reason for the recommendation. Council Member Caviness stated he would prefer to document one more year without changing the close time, but commended Mr. Rathje on last year's success at the Beach Ottumwa. Mr. Rathje added a closing time of 9:00 P.M. was only utilized 11 out of 85 days. All ayes.

Caviness moved, seconded by Weller to authorize the Chief of Police to enter into licensing agreements for the use of City-Owned cameras by the Police Dept. with various downtown business/building owners to place cameras on their buildings. Chief of Police Clark explained the agreement also states the business/building owner agrees to pay the cost of electricity necessary for the cameras to function and transmit video back to the police station. All ayes.

This was the time, place and date set for a public hearing on the resolution instituting proceedings to take additional action for the issuance of not to exceed \$3,180,000 General Obligation Bonds. No objections were received. Weller moved, seconded by Niner to close the public hearing. All ayes.

Caviness moved, seconded by Niner that Res. No. 11-2011, instituting proceedings to take additional action for the issuance of not to exceed \$3,180,000 in G.O. Bonds, be passed and adopted. All ayes.

This was the time, place and date set for a public hearing on the resolution instituting proceedings to take additional action for the authorization and issuance of not to exceed \$420,000 General Obligation Bonds. No objections were received. Caviness moved, seconded by Weller to close the public hearing. All ayes.

Morgan moved, seconded by Niner that Res. No. 12-2011, instituting proceedings to take additional action for the authorization and issuance of not to exceed \$420,000 G. O. Bonds, be passed and adopted. All ayes.

Meyers moved, seconded by Morgan that Res. No. 13-2011, assessing 2010 weed mowing charges against certain lots in the City of Ottumwa, Iowa, be passed and adopted. All ayes.

Mayor Uehling inquired if anyone from the audience wished to address the Council on an item not on the agenda. There were none.

Morgan moved, seconded by Weller that the meeting be adjourned. All ayes. Adjournment was at 7:29 P.M.

CITY OF OTTUMWA, IOWA

Dale M. Uehling, Mayor

ATTEST:

Amanda Valent, City Clerk

OTTUMWA CITY COUNCIL MINUTES

SPECIAL MEETING NO. 4
Council Chambers, City Hall

January 24, 2011
5:00 O'clock P.M.

Present were Council Member Morgan, Niner, Weller, Caviness, Meyers and Mayor Uehling.

The Mayor inquired if anyone from the audience wished to address an agenda item. There were none.

Caviness moved, seconded by Weller that Res. No. 14-2011, awarding the contract for the Beach Ottumwa Improvement Project to Pleva Mechanical of Woodward, IA in the amount of \$400,770 and authorizing the Mayor to sign the contract, be passed and adopted. Park Dir. Rathje reported 4 bids were received on Jan. 14, 2011 with Pleva Mechanical being the low bidder. All ayes.

City Admin. Helfenberger read his Memorandum to the Council relative to the proposed 2011-12 City Budget. He said the total levy for FY 2011-12 would increase the City's portion of the property tax rate by .4% or approximately 9 cents per thousand dollars of assessed valuation after the rollback. There is an 8.08% increase in property valuation, equivalent to approximately \$354,795 in additional property tax revenue. The average residential property taxpayer will see a 3.8% increase in their city portion of their property tax bill. For example, a residential property taxpayer with a home valued at \$100,000 would expect to pay about \$37 more in 2012 than in 2011 for the city portion of their property taxes. City Admin. Helfenberger and Dir. of Finance Jay outlined the summary of cuts and deferrals in the amount of \$1,027,861. City Admin. Helfenberger then reviewed a variety of pie charts and graphs relative to tax dollars, revenue sources, city expenditures, business activities and capital projects. There were also graphs for Street Maintenance and Construction expenditures, fuel and electric costs from FY 2011-12 and Debt Service payments for FY 2011 through 2014. He read the information in the proposed budget for the General Fund and Capital Improvements. Dir. of Finance Jay continued by reading information for the Road Use Tax Fund and Sewer Fund. The Mayor said the second budget session will be Feb. 7, 2011 at 5:00 P.M. to finalize any changes to the budget and for the Council to contact Joe or Bob if they have any questions to be answered before the next meeting.

The Mayor inquired if anyone wished to address the Council on an item not on the agenda. There were none.

Weller moved, seconded by Niner that the meeting be adjourned. All ayes. Adjournment was at 6:57 P.M.

CITY OF OTTUMWA, IOWA

Dale M. Uehling, Mayor

ATTEST:

Amanda Valent, City Clerk