

TENTATIVE AGENDA
OTTUMWA CITY COUNCIL

REGULAR MEETING NO. 30
Council Chambers, City Hall

September 6, 2011
6:30 O'clock P.M.

PLEDGE OF ALLEGIANCE

A. ROLL CALL: Council Member Weller, Caviness, Meyers, Morgan, Niner and Mayor Uehling.

B. CONSENT AGENDA:

1. Approve minutes from Regular Meeting No. 28, August 16, and Special Meeting No. 29 on August 22, 2011 as presented.
2. Acknowledge July financial report and payment of bills as submitted by the Finance Department.
3. Approve Mayor's appointment of Deborah Moore to the Ottumwa Housing Authority Board due to a vacancy, term to expire 11/11/2012.
4. Approve Mayor's appointment of Joyce Kramer to the Board of Library Trustees due to a vacancy, term to expire 7/1/2017.
5. Approve Mayor's appointment of Theresa Frimml to the Cemetery Trustees due to a vacancy, term to expire 7/1/2018.
6. Acknowledge Mayor's proclamation of September 11-17, 2011 as National Assisted Living Week in the City of Ottumwa.
7. Acknowledge Mayor's proclamation of September 17-23, 2011 as Constitution Week in the City of Ottumwa.
8. Acknowledge Civil Service Commission Fire Fighter entrance eligibility list certified August 31, 2011.
9. Set September 20, 2011 as a public hearing on the plans, specifications, form of contract and estimated cost for the 5th Street Improvement Project at the Ottumwa Regional Airport.
10. Set September 20, 2011 as a public hearing on the plans, specifications, form of contract and estimated cost for the West End Truck Line Improvement Project.
11. Approve the contract from Elliott Oil Company, Ottumwa, Iowa for a best bid margin of \$.05 cents for ethanol and No. 2 diesel to be added to the wholesale price, and authorize the Mayor to sign.
12. Resolution No. 153-2011, authorizing the destruction of certain records according to the Code of Iowa, 2011, as amended.
13. Approve beer and/or liquor applications for Ottumwa Oktoberfest Committee, Market Street Parking Lot, 9/28 – 10/3/2011; Big Kmart #7161, 1131 N. Quincy Ave.; Big Kmart #7161, 1131 N. Quincy, change of ownership; Aldi, 940 Quincy Ave.; Bridge City Bowl, 1527 Albia Road, temporary outdoor service area, 9/16-19, 9/20-22, and 9/27-29/2011; and Elks Ottumwa Lodge #347, 413 S. Iowa Ave., pending dram.

C. APPROVAL OF AGENDA:

D. REPORTS FROM CITY OFFICERS, BOARDS, COMMISSIONS, COMMITTEES:

E. IDENTIFICATION OF CITIZENS DESIRING TO COMMENT ON AGENDA ITEMS:

When called upon by the Mayor, step to the microphone; state their name, address and agenda item to be addressed. The Mayor will invite you to address the Council when that topic is being discussed. Remarks will be limited to three minutes or less. The City

Clerk shall keep the time and notify the Mayor when the allotted time limit has been reached. Comments are to be directly germane to the agenda item being discussed; if not directly germane as determined by the Mayor will be ruled out of order.

F. DEPARTMENTAL RECOMMENDATIONS/REPORTS:

1. Approve installation of a peace pole in Central Park in remembrance of 9-11.

RECOMMENDATION: Approve installation of a peace pole in Central Park.

2. Purchase two emergency generators and two automatic transfer switches for the Rochester and OADC sewage pump stations.

RECOMMENDATION: Approve the purchase of two Caterpillar diesel generator sets from Altorfer Power Systems of Cedar Rapids, Iowa for the quoted price of \$27,100 each for the Rochester Pump Station and the OADC pump station, for a total purchase price of \$54,200.00.

3. Award the contract for the application of Asphalt Emulsion to the South bound lanes of Wapello Street Extension. RFP #11-2011.

RECOMMENDATION: Award the contract to Gee Asphalt Systems in the amount of \$15,890.00 and authorize the Mayor to sign the contract.

4. Purchase the replacement parts for the repair of the Elm Street rake.

RECOMMENDATION: Approve the purchase of the replacement parts from E & I Corporation (through Bert Gurney and Associates, Inc.) for the quoted price of \$26,302.00

G. PUBLIC HEARINGS:

1. This is the time, place and date set for a public hearing on the plans, specifications, form of contract and estimated cost for Solar Powered Lights for a section of the Ottumwa Trail System.

- A. Open public hearing.
- B. Close public hearing.
- C. Resolution No. 150-2011, approving the plans, specifications, form of contract and estimated cost for solar powered lights for a section of the Ottumwa Trail System.

RECOMMENDATION: Pass and adopt Resolution No. 150-2011.

2. This is the time, place and date set for a public hearing on the proposed changes in the city election precinct boundaries.

- A. Open public hearing.
- B. Close public hearing.
- C. Ordinance No. 3027-2011, amending Chapter 12, Article II, Precincts of the Municipal Code of the City of Ottumwa, Iowa by repealing Sections 12-30 and 12-32 and enacting a substitute in lieu thereof.

RECOMMENDATION: A. Pass the first consideration of Ordinance No. 3027-2011.
B. Waive the second and third considerations and pass and adopt Ordinance No. 3027-2011.

H. RESOLUTIONS:

1. Resolution No. 149-2011, authorizing the Mayor to sign the Hazard Mitigation Grant Program Application for the West End Sewer Separation Project.

RECOMMENDATION: Pass and adopt Resolution No. 149-2011.

2. Resolution No. 152-2011, approving the professional services agreement between the City of Ottumwa and Veenstra & Kimm, Inc. for the South Ottumwa Sewer Separation Project, Phase IV, Section 1 – Richmond Sewer Area.

RECOMMENDATION: Pass and adopt Resolution No. 152-2011.

3. Resolution No. 154-2011, approving the Street Financial Report for the fiscal year of July 2010 through June 2011 for the City of Ottumwa, Iowa.

RECOMMENDATION: Pass and adopt Resolution No. 154-2011.

4. Resolution No. 155-2011, approving change order #2 for the CCTV Camera System Project.

RECOMMENDATION: Pass and adopt Resolution No. 155-2011.

5. Resolution No. 156-2011, amending the City's Policies and Procedures, Article 19, Accident Review.

RECOMMENDATION: Pass and adopt Resolution No. 156-2011.

6. Resolution No. 157-2011, approving a one year lease agreement with Norfolk Southern Railway Company to house a backup generator for the operation of a pump station on Garfield Street.

RECOMMENDATION: Pass and adopt Resolution No. 157-2011.

7. Resolution No. 158-2011, rescinding Resolution No. 183-2009 and approving the City of Ottumwa local match for the Hazard Mitigation Grant Program for the West End Sewer Separation Project.

RECOMMENDATION: Pass and adopt Resolution No. 158-2011.

8. Resolution No. 159-2011, approving the IDNR Administrative Consent Order regarding the sewer separation plan and authorizing the Mayor to sign.

RECOMMENDATION: Pass and adopt Resolution No. 159-2011.

9. Resolution No. 160-2011, approving Change Order #1 and accepting the work as final and complete and approving final pay request for the Northside Combined Sewer Overflow Concrete Structure Repair and Sluice Gate Actuator Installation.

RECOMMENDATION: Pass and adopt Resolution No. 160-2011.

10. Resolution No. 161-2011, approving the final plat of South Street Addition, to the City of Ottumwa, Wapello County, Iowa.

RECOMMENDATION: Pass and adopt Resolution No. 161-2011.

11. Resolution No. 162-2011, approving Change Orders on the Reconstruction Contract of the City Hall Entrance with Grooms and Co. Construction Inc.

RECOMMENDATION: Pass and adopt Resolution No. 162-2011.

I. ORDINANCES:

J. PETITIONS AND COMMUNICATIONS:

K. PUBLIC FORUM:

The Mayor will request comments from the public on topics of city business or operations other than those listed on this agenda. Comments shall not be personalized and limited to three minutes or less. Comments not directly applicable to operations, inappropriate, or an improper utilization of meeting time, as determined by the Mayor, will be ruled out of order. When called upon by the Mayor, step to the microphone; give your name, address and topic on which to address the Council. The Council is not likely to take any action on your comments due to requirements of the Open Meetings Law. Pertinent questions, comments or suggestions may be referred to the appropriate department, city administrator or legal counsel for response, if relevant.

L. ADJOURN: