

Ottumwa Police Department



2010 Annual Report



Jim Clark
Chief of Police

TABLE OF CONTENTS

Chief’s Letter	2
Organizational Chart I	3
Staff Funding & Revenue ...	4
Annual Statistics	5
Crime Rate Comparisons	6
Crime Highlights For 2010 ..	7
Department Organization	8
Part 1 Index Crimes	9
Budget & Grants	10
Alternative Funding	11
Race & Gender Data	12
Diversifying the Department	13
Training	14
DataCom	15
Investigations	16
Emergency Response Team .	17
Education	18
Community Policing	19
Community Events	20
Community Events	21
Community Events	22
Officer Shariek	23
New Employees	24
Promotions	25
To Protect & To Serve	26

Dear Ottumwa Community,

I am very proud of the achievements of the men and women of the Ottumwa Police Department during 2010. As a result of each person’s efforts, the number of reported crimes dropped to its lowest level since 1989, arrests increased to its second highest number ever, and injury accidents dropped to its second lowest number since 1989. This is the fourth year in a row for crimes to decrease resulting in a reduction of over 17% since 2006. Another very encouraging figure is that the Police Department spent \$675,091.41 in grants and alternative funding in order to enhance law enforcement services to the community.

Department personnel are very aggressive in seeking and obtaining alternative funding for police operations. One of the major new funding projects during the year was a COPS Technology Grant in the amount of \$375,000.00 for computers in the police cars and cameras in the downtown area. Congressman Dave Loebsack and Senator Chuck Grassley were instrumental in getting Congress to appropriate the funds to the Ottumwa Police Department and then funnel it through the COPS Office in the form of a Technology Grant.

Also during 2010, a new member was welcomed to the Department. Shariek, a two-year-old German Shepherd, joined the Department in March and became a certified police service animal in April after five weeks of intensive training in Lansing, Michigan. Shariek is trained in tracking and handler protection, and certified to detect four types of narcotics. Shariek’s K-9 handler is Officer Cody McCoy, who is assigned as the Traffic Safety Officer.

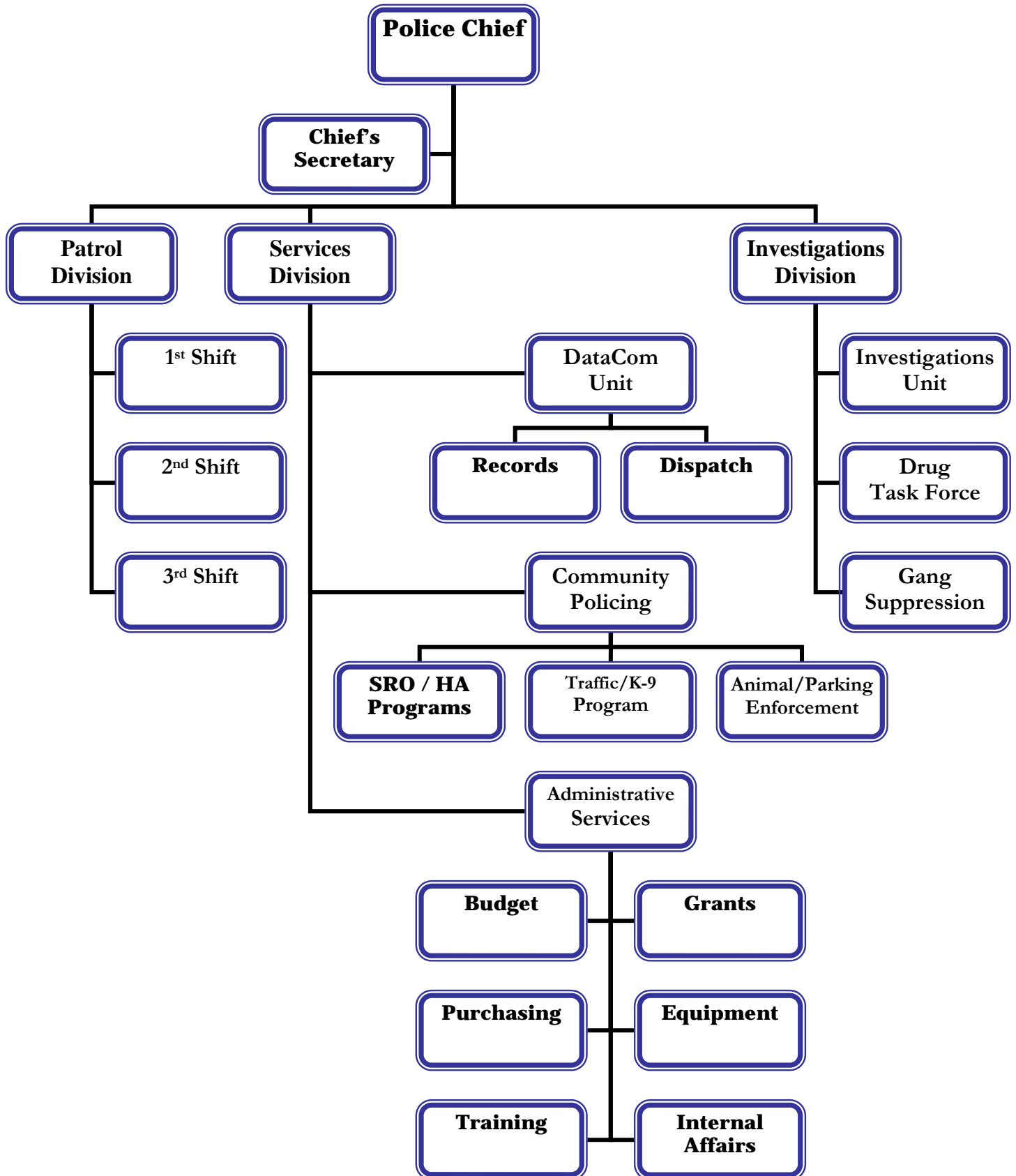
As you review the annual report for 2010, you can be proud of the accomplishments of the men and women of the Ottumwa Police Department – your police department! We look forward to continuing to serve the citizens of Ottumwa with professionalism and integrity.

Yours for a Safer Community,

Jim Clark

Jim Clark
 Chief of Police

Ottumwa Police Department Organizational Structure



Ottumwa Police Department

2010

Staff Funding & Generated Revenue

The Ottumwa Police Department's authorized strength is forty (40) sworn officers and they are funded in the following manner:

Current Officers and Funding Sources
(Includes salary and benefits)

1 Housing Authority Officer	-	100% from Ottumwa Housing Authority
1 School Resource Officer (Evans)	-	100% from Ottumwa Community School District
1 School Resource Officer (OHS)	-	45% from OCSD / 55% from general fund
1 School Resource Officer (OHS)	-	100% from COPS grant / OCSD
2 Drug Task Force Investigators	-	75% from Byrne grant / 25% from general fund
1 Drug Task Force Investigator	-	75% from Byrne grant / 25% from DTF forfeitures
1 Gang Investigator	-	100% from COPS grant / fine revenue
1 Traffic Enforcement Officer	-	100% from COPS grant / fine revenue
<u>31 Officers</u>	-	100% from general fund
40 Officers		

From January 1, 2010 through December 31, 2010, the Police Department generated the following revenue:

Reports & Fingerprints	-	\$ 4,879.75
Animal Pickup Fees	-	4,925.00
DARE/GREAT Donations	-	17,887.00
Witness Fees	-	461.00
Extra Duty Administrative Fees	-	4,807.00
Alarm Monitoring Fees	-	1,200.00
Range Usage Fees	-	430.00
K-9 Donations	-	1,750.00
Parking Fines (collected)	-	28,761.33
Traffic & Criminal Fines (collected)	-	235,852.77
<u>Grants & Alternative Funding</u>	-	<u>675,091.41</u>
Total		\$976,045.26

Ottumwa Police Department

Annual Statistics

Year	Annual Budget	Alternative Funding	Calls-For-Service	Incident Reports	Arrests	Traffic Citations	OWI's	Personal Injury Accidents	Property Damage Accidents	Animals Impounded
1989	\$1,258,488.00	No Data	No Data	2,597	1,444	4,349	No Data	No Data	No Data	No Data
1990	No Data	No Data	No Data	No Data	No Data	No Data	No Data	No Data	No Data	No Data
1991	\$1,508,623.00	No Data	21,799	4,220	1,802	2,716	No Data	186	No Data	No Data
1992	\$1,534,319.00	No Data	28,042	5,042	2,166	4,516	No Data	147	No Data	No Data
1993	\$1,550,251.00	No Data	26,710	5,022	2,474	3,777	No Data	218	No Data	No Data
1994	\$1,622,944.00	No Data	No Data	4,797	2,733	3,918	No Data	203	No Data	No Data
1995	\$1,747,179.00	No Data	28,110	4,919	2,917	4,880	No Data	166	No Data	No Data
1996	\$1,775,494.00	No Data	No Data	4,458	3,157	5,094	No Data	150	No Data	No Data
1997	\$1,967,375.00	No Data	43,478	4,705	3,530	No Data	122	118	No Data	No Data
1998	\$2,089,073.00	No Data	43,094	4,427	3,864	No Data	163	144	No Data	No Data
1999	\$2,125,317.00	\$190,000.00	48,257	4,261	3,786	No Data	187	138	No Data	No Data
2000	\$2,168,338.00	\$149,000.00	51,554	4,244	3,030	3,631	156	150	225	No Data
2001	\$2,254,037.00	No Data	54,762	4,108	2,990	5,740	262	143	219	No Data
2002	\$2,238,308.00	\$275,000.00	52,698	4,124	3,357	5,355	188	173	267	382
2003	\$2,354,214.00	\$276,000.00	49,161	4,496	3,678	4,561	186	135	240	397
2004	\$2,706,096.00	\$280,399.91	51,058	4,527	3,623	4,277	177	183	292	356
2005	\$2,919,290.00	\$290,923.92	50,104	4,289	3,607	4,675	177	163	328	385
2006	\$3,075,014.00	\$347,819.91	54,427	4,973	3,788	5,222	224	161	329	323
2007	\$3,126,904.00	\$349,495.46	58,007	4,792	3,606	4,620	167	175	321	312
2008	\$3,132,238.00	\$320,550.84	61,140	4,559	4,110	4,710	206	154	353	448
2009	\$3,462,270.00	\$530,404.94	58,038	4,098	3,780	5,179	162	156	265	430
2010	\$3,628,290.00	\$675,091.41	57,691	4,084	3,925	4,168	180	130	274	355

Comparing Crime In Ottumwa With Other Iowa Cities

(Per 100,000 population)

City	Population	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009
Ottumwa	24,998	339.4	457.5	422.0	390.0	427.3	437.6	433.1	459.7	435.6	367.9	351.6
Ft. Dodge	25,136	462.7	512.6	550.8	565.8	491.3	537.7	504.7	515.2	470.2	476.9	456.3
Marshalltown	26,009	409.2	402.1	422.8	459.0	417.1	368.7	358.2	365.0	289.9	326.8	344.6
Marion	26,294	110.5	Unavailable	67.1	77.9	106.3	138.7	109.3	121.5	115.9	129.7	130.6
Burlington	26,839	409.0	389.5	394.7	356.4	372.4	382.1	357.6	358.9	423.7	419.0	374.0
Ankeny	27,117	136.5	188.6	146.0	128.7	162.5	174.0	143.1	134.1	Unavailable	Unavailable	Unavailable
Clinton	27,772	Unavailable	Unavailable	Unavailable	Unavailable	Unavailable	Unavailable	396.8	416.7	437.2	343.0	375.5
Urbandale	29,072	131.7	150.6	Unavailable	209.8	193.8	185.9	123.2	175.1	144.9	118.3	132.2
Mason City	29,172	445.6	370.8	338.9	296.7	339.8	323.5	347.0	329.4	263.5	198.1	250.3

Crime Index Legend

Very Low	<50
Low	50 – 350
Moderate	350 – 700
High	700 – 999
Very High	1000

Each year when *Crime in the United States* is published by the FBI, some entities use reported figures to compile rankings of cities and counties. These rough rankings provide no insight into the numerous variables that mold crime in a particular town, city, county, state, or region. Consequently, they lead to simplistic and/or incomplete analyses that often create misleading perceptions adversely affecting communities and their residents. Valid assessments are possible only with careful study and analysis of the range of unique conditions affecting each local law enforcement jurisdiction.

The data user is, therefore, cautioned against comparing statistical data of individual reporting units from cities, metropolitan areas, states, or colleges or universities solely on the basis of their population coverage or student enrollment. For example, one city may report more crime than a comparable one, not because there is more crime, but rather because its law enforcement agency, through proactive efforts, identifies more offenses. Attitudes of the citizens toward crime and their crime reporting practices, especially concerning minor offenses, also have an impact on the volume of crimes known to police.

Crime Highlights In 2010

FEBRUARY – After numerous complaints of a person peeking into bedroom windows at night, 32 year-old Ryan Zwer was caught and charged with Peeping Tom after police conducted surveillance in the area.

MARCH – Three people were arrested for vandalism when a police officer caught them spray painting gang graffiti on the Wapello County Secondary Roads Building. The three arrested were Jonathan Hernandez, Jose Piveral, and Jennifer Maciel.

MAY – Belmin Besic and Anes Saric were arrested by police a block away from the house they burglarized. Shariek, the Department's new K-9, located stolen items the two threw in woods near the house.

MAY – Jesse Jones was arrested and charged with Attempted Murder in the stabbing of an Ottumwa man.

JUNE – Police responded to and investigated a domestic-related murder/suicide.

JUNE – 23 year-old Clint Tuller was arrested and charged with numerous crimes after running over Ottumwa Police Lt. Mike McDonough with a four-wheeler.

JUNE – Emanuel Lopez and Lorenzo Langarcia was arrested and charged with Attempted Murder after a gang shooting in the 1000 Block of East Second Street. Seven additional people was arrested and charged with Rioting.

JUNE – 31 year-old Christopher Johnson was arrested and charged with Murder in the stabbing death of his wife.

AUGUST – Darryl Johnson was arrested after a double stabbing at the Stardust Motel. Five additional persons were arrested for Burglary in connection with the incident.

SEPTEMBER – Andrew Burciaga was arrested after a drive-by shooting in the 100 Block of North McLean.

SEPTEMBER – Two Illinois men, Ryan Zasareti and Morris Thompson, were arrested by Ottumwa officers for the August bank robbery of the Richmond Avenue branch of Community First Credit Union.

SEPTEMBER – A Kansas City woman, Breanna Greathouse, was arrested for threatening to shoot an Ottumwa man over a dispute on the Internet. The woman was found by police on the door step of the man's house holding a gun.

OCTOBER – John Curtis "JC" Arter was arrested for the July 22nd burglary of El Rancho Grande. "East Side Boy" was spray painted all over the restaurant.

OCTOBER – Clifford Collett was arrested for Willful Injury after a man was stabbed in the 1000 Block of West Second Street.

OCTOBER – Richard Davis escaped from the custody of a Wapello County Jail Correctional Officer and was apprehended by Ottumwa police officers after breaking into several houses in the 200 Block of North Marion.

OCTOBER – John Curtis "JC" Arter was arrested on one count of Criminal Mischief in the 1st Degree after being charged with spray painting graffiti on fifteen east end buildings. Most of the graffiti referred to the "East Side Boy".

NOVEMBER – Sue Davis was charged with having too many animals on her property after the police found over 90 dogs and cats in her garage and house. Several of the animals had to be euthanized by a veterinarian due to sickness and disease.

Department Organization

The Department is organized into three major components: Patrol Division, Investigations Division, and Services Division. Each of the Divisions operates under the command of a Lieutenant, also referred to as a Division Commander. Each Lieutenant reports to the Chief of Police.



Lt. Mike McDonough
Patrol
Division Commander

The responsibilities of the Patrol Division include but are not limited to: answering calls for service, responding to emergencies, directed and general patrol activities, traffic law enforcement, preliminary criminal and follow-up investigations, intelligence gathering and dissemination, community policing, case tracking, detection of violations of the law, and apprehension of violators of the law. Patrol officers report to the on-duty Field Sergeant, who reports to the Watch Commander. In the absence of either a Watch Commander or a Field Sergeant, the on-duty Sergeant assumes the duties of both positions. The Watch Commander is accountable to the Division Commander.



Lt. Tom McAndrew
Investigations
Division Commander

The Investigations Division is comprised of the Investigations Unit and the Southeast Iowa Interagency Drug Task Force. The Investigations Unit is responsible for criminal/major case investigations, special investigations, intelligence gathering and dissemination, gang suppression, and Emergency Response Team management. Investigators in the Investigations Unit report to the Division Commander.

The Southeast Iowa Interagency Drug Task Force is responsible for investigating, apprehending, and prosecuting drug and drug-related criminal offenders in a six county area. The Drug Task Force specifically targets drug manufacturers and traffickers through shared investigatory and prosecutorial resources of its members. The Department administers the federal grant that funds the Drug Task Force and assigns one Investigator and one Sergeant to the Unit. Investigators report to the Unit Sergeant, who reports to the Division Commander.



Lt. Mark Hagist
Services
Division Commander

The Services Division is responsible for Budget/Fiscal Management, Grant Administration, Planning, Policy Formulation, Law Center Management, Internal Affairs, Training, Entry Level Testing, Department Equipment, Inspections, Property/Evidence, D.A.R.E./G.R.E.A.T. Program, School Resource Officer Program, Traffic Safety Program, K-9 Program, Housing Authority Officer, and Community Service Officers assigned to Parking and Animal Control Enforcement. Officers in Services Division report to the Services Division Sergeant, who reports to the Division Commander.

Additionally, the Division is responsible for the Records and Communications functions within the Department. Communications Specialists perform these duties and report to the DataCom Supervisor, who reports to the Division Commander.

The Police Department is staffed with 40 sworn officers and 10 civilian employees.



Part 1 Index Crimes

Part 1 Index Crimes are those crimes that are required to be reported to the FBI and are divided into two categories – property crime and violent crime. Property crimes of burglary, theft, motor vehicle theft, and arson decreased by 2.5 % when compared to 2009. Violent crimes consisting of murder, rape, robbery, and aggravated assault reported in 2010 increased by 36.2 % when compared to 2009 (45 actual additional crimes). The term “Rape” is term which means any kind of adult or child sexual abuse, including Indecent Contact With A Child and Lascivious Acts With A Child.

PART 1 Index Crimes

OFFENSES	2009	2010	2009 COMPARED TO 2010
Murder	0	2	
Rape	51	52	1.9 %
Robbery	7	13	85.7 %
Agg Assault	141	204	44.7 %
Burglary	230	191	-17.1 %
Theft	778	799	2.7 %
Auto Theft	49	35	-28.6 %
Arson	8	13	62.5 %
TOTAL	1264	1309	3.6 %
VIOLENT CRIMES	199	271	36.2 %
PROPERTY CRIMES	1065	1038	-2.5 %

Total Crimes Reported

The total number of incidents reported to the Ottumwa Police Department in 2010 was 4,084. This was a ***decrease*** of .3 % when compared to 4,098 in 2009. In fact, it was the fourth year in a row of reduced crime in Ottumwa. ***Since 2006, reported crimes have dropped by over 17.5%.*** As in previous years, the most frequently reported crime was theft with a total of 799. The second most frequent crime was vandalism with a total of 437.

Arrests

Officers made 3,925 arrests during the year. The total number of arrests increased by 3.8 % when compared to 2009 and was the second highest number of arrests in Department history. Topping the list of arrests were Disorderly Conduct at 390 and Narcotics at 345. The third most common arrest was for Public Intoxication at 309.

Traffic Citations

Officers issued 4,168 traffic citations during the year. This is a decrease of 19.5 % from the previous year’s high of 5,179. During the year, emphasis was placed on seatbelt compliance and speed control.



A POLICE OFFICER'S PRAYER

Lord I ask for courage

Courage to face and
Conquer my own fears...

Courage to take me
Where others will not go...

I ask for strength

Strength of body
to protect others
And strength of spirit
to lead others...

I ask for dedication

Dedication to my job,
to do it well
Dedication to my community,
To keep it safe...

Give me Lord, concern
For others who trust me
And compassion
for those who need me...

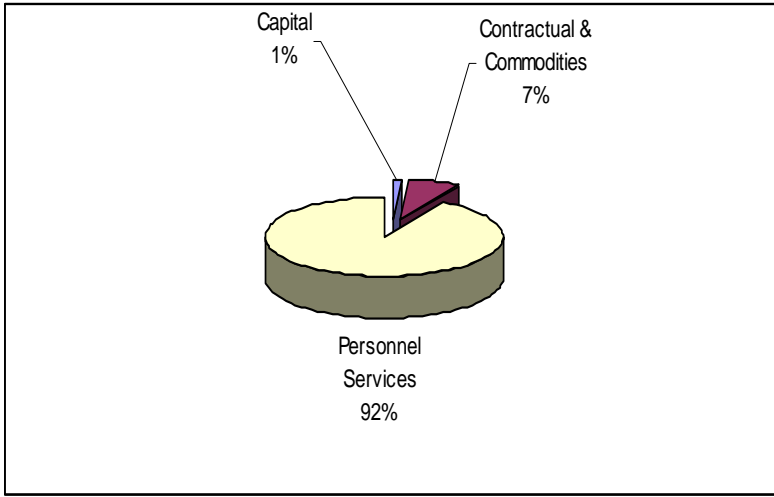
And please Lord

Through it all be at my side...

--Author Unknown --



Ottumwa Police Department FY 2010-2011 Budget



The total budget for the Ottumwa Police Department is \$3,628,290.00. The funds can be divided into the following three categories:

Personnel Services

This category is comprised of line items for officer and civilian wages, overtime (including extra duty), and employee benefits, including health insurance, life insurance, retirement, holiday pay, sick leave pay, Medicare and worker's compensation. The total amount budgeted for Personnel Services is \$3,332,240.00.

Capital

This category includes line items for protective vests, vehicles, etc. Total amount budgeted for Capital is \$42,550.00.

Contractual & Commodities

This category is the remainder of the budget which includes line items for employee physicals, dues, books, training, travel, vehicle maintenance, fuel, equipment repair, utilities, sanitation services, telephone, advertising, printing, rents & leases, recruitment, towing, copying, photos, professional services, janitorial services, tools, & small equipment, office supplies, postage & shipping, sustenance supplies, and miscellaneous. The total amount budgeted for Contractual and Commodities is \$263,500.

Alternative Funding

In 2010, the Department received over \$675,000.00 from various local, state, and federal sources for the purpose of enhancing law enforcement in Ottumwa. These funds assisted the Department with a variety of policing functions, including increased traffic and alcohol enforcement; expanding our substance abuse education program; purchasing equipment; and, operation of the Southeast Iowa Interagency Drug Task Force.

Governor's Traffic Safety Bureau

In October, 2010, the Department received \$44,192.00 from the Governor's Traffic Safety Bureau to fund traffic and alcohol enforcement programs. The objective of the programs was to increase compliance with OWI, seat belt, and other traffic laws in order to reduce the frequency and severity of personal injury accidents in Ottumwa. The funding will be used to pay overtime costs for the enforcement activities.

Tobacco Grant

The Department received \$3,650.00 from the Alcoholic Beverages Division of the Iowa Department of Commerce. These funds were used to conduct compliance checks of Iowa's tobacco laws, provide training to retailers, and to purchase equipment.

COPS Grant

In 2008, the Department received a COPS Grant to hire three new officers. One officer was hired in November of 2008 while the other two were hired in January of 2009. During 2010, the Department received \$131,356.00 in grant and matching funds for the salary and benefits of the three officers.

Local Grants

The Department received \$7,000.00 for combating underage drinking from Juvenile Court Services.

The Department received \$1,250.00 from South Ottumwa Savings Bank to implement a Citizens Police Academy to be held the beginning of 2011.

The Department received \$1,000.00 from the Oktoberfest Committee for the K-9 program.

The Department received \$750.00 from the Rosenman’s Trust for general law enforcement purposes.

Local Funding

The Department received over \$152,000.00 from local funding sources. The funds were used to place officers at the Ottumwa Housing Authority, Ottumwa High School, and Evans Middle School. Part of the funds were also used to help support the **DARE** Program in the elementary schools and the **GREAT** Program at Evans Middle School.

**Justice Assistance Grant Program
(JAG Grant)**

The Department received \$81,051.00 in federal funds from the Bureau of Justice Assistance through the Justice Assistance Grant (JAG) Program. These funds were used to purchase equipment, including a Use of Force Simulator to help officers develop judgment in determining when and how much force to use in a given situation.

Edward Byrne Memorial State and Local Law Enforcement Assistance Program

The Drug Task Force received over \$158,464.00 in federal grant funds from the Bureau of Justice Assistance through the Edward Byrne Memorial State and Local Law Enforcement Assistance Program. These funds were used primarily for the salary and benefits of Ottumwa Police Department personnel who were assigned to the Task Force.

We are very fortunate in Ottumwa to be surrounded by people and organizations willing to support law enforcement. The contributions from our community partners and from everyday citizens who are willing to come forward when called upon are immeasurable. We look forward to continuing are partnerships for a better tomorrow!

Police Department Receives COPS Technology Grant

The Police Department received a Congressional appropriation funneled through the COPS Technology Program in the amount of \$375,000.00 for the purchase and installation of computers in the police cars and a camera system for the downtown area to include a wireless network and recording system at the Law Center. The project is being divided into two phases. Phase I includes purchasing and installing ten (10) computers in ten (10) marked patrol cars, which is currently being undertaken and is expected to be completed in February 2011.

Phase II of the project is the purchase and installation of the downtown camera system, purchase and installation of a recording system at the Law Center, and developing a wireless network to transmit video from the cameras to the Law Center. Phase II is expected to be completed in June of 2011.

One of the City of Ottumwa’s essential goals of its strategic plan is to revitalize and redevelop the downtown area. A critical element of revitalizing downtown is implementing a successful crime prevention strategy for the area. This grant and the technology it is allowing the City to purchase will be critical in making the downtown a safer place for all.

Operating While Intoxicated

In 2010, the Ottumwa Police Department arrested 180 persons for drunk driving. The following is a summary of the drivers arrested for OWI (Operating While Intoxicated) in 2010:

- The average age of the drivers was 31.
- 76 % (136) of the drivers were male.
- 24 % (44) of the drivers were female.
- The average blood alcohol content of the drunk drivers was .136. (As of July 2003, a person with a blood alcohol content of .08 or above is considered legally intoxicated in Iowa).
- 39 persons refused to provide a breath sample in order to determine the level of alcohol in their system. (Failure to provide a sample for testing results in a person having their drivers license revoked for a minimum of one year).

Question: Why does the Ottumwa Police Department place such a strong emphasis on combating drunk driving in Ottumwa?

According to the Governor's Traffic Safety Bureau, 2009 statistics show 86 alcohol-related traffic deaths were reported in Iowa. 23% of Iowa's traffic fatalities are alcohol-related.

A total of 1,529 people were injured in Iowa alcohol-related traffic crashes. This is a decline of nearly 60 % since 1990.

About 30% of all persons injured in alcohol-related crashes in Iowa were between the ages of 14 and 25. Tragically, nearly 30% of all victims who died in alcohol-related crashes in Iowa from 2000-2009 were 25 years old or younger.

Statistics show if the present trends continue, during the next 10 years approximately 35,000 persons age 25 and under will die in alcohol-related crashes in the US with over 350 of those deaths occurring in Iowa.

Answer: To save the lives of our citizens and to keep our community safer!

Annual Arrests and Traffic Citations By Race and Gender

Ottumwa enjoys a very diverse population. In an effort to support our diversity, the Police Department has implemented a program to collect statistical data on race and gender of each person arrested or issued a traffic citation. The data is then reviewed in order to ensure that officers are not engaged in racial profiling and that laws are enforced without regard to race, gender, or ethnicity.

Arrests

Gender	White	Black	Hispanic	Other	Total	Percentage
Male	2189	151	333	24	2697	68.7 %
Female	1086	47	89	6	1228	31.3 %
Total	3275	198	422	30	3925	
Percentage	83.4 %	5.0 %	10.8 %	.8 %		

Traffic Citations

Gender	White	Black	Hispanic	Other	Total	Percentage
Male	2172	116	352	15	2655	63.7 %
Female	1362	37	108	6	1513	36.3 %
Total	3534	153	460	21	4168	
Percentage	84.8 %	3.7 %	11 %	.5 %		

Diversifying the Police Department

In the interest of improving its' effectiveness and responsiveness to the community, the Department aggressively recruits women and other individuals who represent the racial, ethnic, and cultural diversity of our service area. Currently we have forty sworn officers with six officers being female. This demonstrates an underutilization of women in sworn positions compared to the number of women in the community's workforce. Likewise, we do not have any minorities in sworn or non-sworn positions. This also demonstrates an underutilization of minorities on the Police Department compared to the community's workforce.

In analyzing the under-representation of women and minorities, it should be noted that they are often inadequately represented among applicant pools. Therefore, an area of primary focus in addressing under-representation in all police positions is recruitment. Broad in scope, recruitment involves everything from outreach to local minority communities and organizations, to widening searches across geographic areas.

We recognize that not all people are the same and that people have varied and equally valuable skills, experience, and knowledge to offer. We also recognize that we cannot recruit women and minorities without the help of the community. That's why we partner with local minority leaders, organizations, and groups to help us with recruiting women and minorities who might have an interest in a law enforcement career. During the last recruitment phase, we reached out to numerous organizations and businesses, both local and statewide, to help us with increasing our applicant pool, including the Ottumwa Human Rights Commission, The Ottumwa Diversity Committee, NAACP Centers (Sioux City and Des Moines), Coalition of Black Students (Drake University), Iowa Asian Alliance (West Des Moines), Asian American

Council (Des Moines), American Legion Hispanic Post 731 Des Moines), Latinos Unidos of Iowa, and the New Iowan Center (Ottumwa). We also reached out to local minority leaders to assist us including Father Bernie Weir (St. Mary's), Sister Irene Munoz (St. Mary's), Himar Hernandez (Iowa State University Extension), Hugo Cividanes (New Iowan Center), and Norma Rosales Heilmann (IHCC). In an effort to expand our geographic recruitment area, we advertised in the Ottumwa Courier, Des Moines Register, two Spanish-written newspaper (El Heraldillo Hispano in Mt. Pleasant and El Comunicador in Des Moines) and one African-American newspaper (Iowa Bystander in Des Moines). Lastly, we participated in Career Day at Indian Hills Community College as well as sent employment flyers to every college and university in Iowa that has a criminal justice program.

Effective diversity and equal opportunity employment programs necessitate a positive and planned approach to recruiting, hiring, promoting, and retaining qualified women and minorities. The Ottumwa Police Department endeavors to employ individuals in all protected classes such that its workforce is proportionately representative of the community it serves. One of the most important factors in achieving workforce diversity is a balanced and representative applicant pool. The Police Department will continue to put forth a comprehensive, good faith effort in reaching this balance through expanded and targeted recruitment of women and minorities.

Community Members Help With Promotional Tests

In an effort to make the police department more responsive to the community, a three-member oral interview panel comprised of community members was utilized for the first time as part of our promotional testing process in 2009. JoEllen Randall (professional HR manager and former civil service commissioner), Himar Hernandez (community minority leader with a degree in Criminal Justice), and Jon Wagner (Criminal Justice Professor at Buena Vista University) acted as the panel and helped determine the next generation of leaders on the police department.

Professionalism Through Training

The Police Department has an obligation to provide a professional standard of law enforcement service to the community. In fulfilling that responsibility, it is essential to properly train all employees. The Iowa Legislature also recognizes the need to properly train law enforcement personnel and, as a result, has mandated specific training for both sworn and civilian employees.



Academy Training

Iowa Administrative Code (IAC) Chapter 501-3.1(1) requires that any person hired as a police officer must become certified through the Iowa Law Enforcement Academy within one year from the date of hire. The Iowa Law Enforcement Academy is located at Camp Dodge in Johnston, Iowa. Currently, the police academy is thirteen (13) weeks in duration and its curriculum includes training in patrol techniques, traffic law and enforcement, officer survival skills, investigation of specific crimes, criminal and constitutional law, court procedures, and human behavior. Incidentally, the Police Department's two newest recruit officers began the academy on April 26, 2010. The cost of the academy is \$5,487 per officer and the cost of salary and benefits for the thirteen (13) weeks is \$15,990. The total cost for one officer to attend the academy and obtain certification is \$21,477. This is why it is *critical* to retain our officers after they are trained.

PTO Training

Following academy certification and a return to the Department, a recruit officer is placed in the Police Training Officer Program. The PTO Program is the process by which an individual recruit officer receives formal job instruction after completing and graduating from the law enforcement academy and is a minimum of fifteen (15) weeks in duration. Each recruit is placed with an experienced officer and receives consistent, systematic, and documented training while in the program. The recruit is evaluated weekly by his PTO and the shift supervisor during the fifteen week training program. Additionally, each recruit is evaluated midway through the training with a comprehensive evaluation at the end of the training period. Following successful completion of the program, each recruit officer functions as a single-officer unit and is evaluated by his supervisor on a monthly basis through the remainder of the probationary period. Although state law does not require implementing a PTO Program, agencies that fail to do so have been found to be negligent by federal courts in civil lawsuits.

In-Service Training

A police department must also ensure that officers continually receive in-service training that serves to reinforce previous training and develop new skills. Our agency has emphasized such training by conducting annual "Basic Skills" training for all officers. These sessions cover critical policies, legal updates, mandatory certification renewals for such things as CPR, firearms, defensive tactics, mandatory

reporting, and hazardous material recognition. We have attempted to develop in-house instructors to develop and deliver such training in an effort to get the "most bang for our buck". We currently have in-house instructors certified to teach firearms, baton, defensive tactics, less lethal weapons, and chemical agents.

Dispatcher Training

IAC Chapter 501-13.2(1) requires that any person hired as a police dispatcher must successfully complete a 40-hour basic telecommunicator training course within one year from the date of hire. Currently, only the Iowa Law Enforcement Academy offers the course. Its curriculum includes human relations and communications skills, basic dispatch/broadcast techniques, multiple tasking and prioritization, liability and legal issues, and stress management and awareness. The Iowa Administrative Code also requires each dispatcher to receive a minimum of 8 hours of in-service training annually. In addition to training requirements, dispatchers must be certified every two years to operate the NCIC/state computer system. This is the system that is used to query motor vehicle registrations, driver licenses, wanted or missing persons, and stolen property.

Training Administration

The Sergeant assigned to the Services Division is responsible for the training function. This person spends approximately half his time performing training duties while the other half is spent supervising Services Division personnel and performing administrative duties.

Communications Unit

The Communications Unit is a component of the Services Division and is responsible for meeting the informational and communication needs of the Department in the course of its normal daily activities and during emergency situations. The duties and tasks of the Communications Unit personnel include receiving incoming emergency and nonemergency telephone calls twenty-four hours a day; dispatching police and fire personnel to calls-for-service; monitoring police and fire activities; entering all police and fire call-for-service data into the in-house computer system; monitoring numerous radio frequencies, including police, fire, ambulance, public works, state patrol, and sheriff's department; monitoring residential and business fire and burglar alarms; querying the state computer system for motor vehicle registration, driver license status, stolen property, and wanted/missing persons; entering wanted/missing person and stolen property information into the state computer system; activating the Outdoor Warning System; activating the Emergency Alert System; traffic citation data entry into the in-house computer system; conduct criminal history checks through the state and federal repositories; and, acts as the first contact person for people walking into the police station. The Communications Unit is staffed with four full-time and three part-time Communications Specialists (dispatchers), who report to the DataCom Supervisor. The Unit has five 911 emergency lines and five non-emergency and administrative lines.

The Communications Unit handled 57,691 calls-for-service in 2010. The Unit also received 12,494 emergency 911 telephone calls, averaging approximately 34.2 emergency calls per day. This is a 12.3 % increase when compared to 2009. These calls included police, fire and medical emergencies. The Communications Unit also answered 68,283 administrative calls.

When To Use 911

Use 911 when...

...an immediate police, fire, or medical response is necessary to protect lives or property

When It's **NOT** an Emergency, use the Police Department's non-emergency telephone number when requesting non-emergency police services. Using **683-0661** to request non-emergency police services helps ensure the City's 911 system remains free for emergency purposes only.

Use 683-0661 when...

...you want to report a loud party, a barking dog, or any other noise problem.

...you want to report an abandoned auto in front of your home or to report a car blocking your driveway.

...you want to report a crime after it has occurred. For example, when you return home and find your home has been burglarized and the suspect is gone.

Calling 911 in such instances ties up 911 telephone lines and 911 dispatchers making it difficult for people with life threatening emergencies to get help.

Records Unit

The Records Unit is a component of the Services Division and maintains records of all incident reports, traffic citations, arrests, personal injury and property damage accidents, tow sheets, and other documents generated by the Department. The Records Unit utilizes a computerized records system, which interfaces with the computer aided dispatch system used in the Communications Center. The Records Clerk (Communications Specialist) is responsible for entering data from each report into the computer system so that personnel can prepare required statistical and analytical reports. The Records Clerk also provides copies of reports to the City and County Attorney, the court system, officers, insurance companies, media, and other persons or entities that need or request copies of Department reports. Criminal history checks of Department arrest records are also frequently conducted for military recruiters and employers. Release of Department records is governed by various local, state, and federal laws and guidelines. The Records Unit is staffed by one full-time Communications Specialist, who is supervised by the DataCom Supervisor.

All full-time positions within the police department are civil service positions and subject to Chapter 400 of the Iowa Code. Sworn personnel at the rank of Officer and full-time Communications Specialists are represented by the Ottumwa Police Union, Teamster's Local #238.

Investigations Unit

The Investigations Unit is a component of the Investigations Division.

Investigators handle a wide variety of criminal investigations, to include:

- Homicide/Death Investigations
- Sexual Assault Investigations
- Burglary/Theft Investigations
- Forgery Investigations
- Child Abuse Investigations
- Assault Investigations
- Robbery Investigations
- Registered Sex Offender Investigations

Investigators typically handle felony cases or other criminal cases that require special expertise or large time commitments to complete. Investigators also assist with investigations initiated by officers assigned to the Patrol Division and by outside law enforcement agencies. In 2010, Investigators worked a total of 134 criminal cases.

The Investigations Unit also updates the "Ottumwa's Most Wanted" page on the Department's website. On this page, the public can view information and images of persons with who have current warrants issued for their arrest. Citizens who have information on the location of a specific wanted person are then encouraged to contact us and let us know where the person is. Since developing the program, Ottumwa's Most Wanted has proven to be very successful with a number of wanted persons being apprehended due to the cooperation and information received from the public. The website may be accessed at: www.cityofottumwa.org/police/most_wanted



Investigator Steve Kovacs documents evidence seized at a crime scene.

Southeast Iowa Inter-Agency Drug Task Force

In an effort to integrate and facilitate multi-jurisdictional drug investigations, area cities and counties banded together to form the Southeast Iowa Inter-Agency Drug Task Force in 1990. The overall mission of the Task Force is to identify, investigate, apprehend and prosecute drug and drug related criminal offenders in its six county area. The Task Force targets drug manufacturers and traffickers through shared investigatory and prosecutorial resources. Our expected outcome is to reduce the availability and demand for controlled substances through the use of the multi-jurisdictional task force in conjunction with its member agencies.

Key activities of the Southeast Iowa Inter-Agency Drug Task Force include the purchase of drugs utilizing confidential informants and undercover officers; investigation of methamphetamine manufacturers through surveillance, informants and information supplied by local businesses who sell precursors; case preparation and court testimony; prosecution of drug cases by the DTF Prosecutor; intelligence gathering and dissemination, and coordination of drug investigations with member agencies.

In 2010, the Southeast Iowa Inter-Agency Drug Task Force participated in the execution of 54 search warrants, seized 5 methamphetamine labs, and conducted 5 chemical/glassware/equipment seizures.

The following is a list of controlled substances the Task Force confiscated in 2010 as the result of search warrants, undercover purchases and controlled purchases.

Methamphetamine	399 grams
Cocaine	35.5 grams
Crack	3.5 grams
Marijuana	2,455.4 ounces
Marijuana Commercial Plants seized	21
Pharmaceuticals	2,383 dosage units
Wild Marijuana Plants Eradicated	749

The Task Force initiated 62 distribution cases, 13 manufacture investigations, and 13 possession cases. Investigator's made 3 case referrals involving 4 individuals to the U. S. Attorney's Office for federal prosecution. Investigators filed a total of 183 charges against 118 individuals.

Emergency Response Team

The Emergency Response Team (ERT) was formed in 1991 to handle high-risk calls and warrant services. The ERT trains monthly in the use of special weapons and tactics, and trains to respond to a wide variety of emergency situations.

The team consists of ten members, all of whom are sworn law enforcement officers. Each team member is assigned to other areas of the Department on a full-time basis and participation on the team is in addition to their regular duties. Members volunteer to serve on the team and all Department officers are eligible to apply for positions as they become available. The primary tasks of the Emergency Response Team consists of serving drug related search and arrest warrants as well as other warrants in which there is a high risk for violence or the presence of weapons is likely. A Sergeant, who is assigned by the Chief of Police, supervises the team.



While we can never, be completely prepared for all eventualities, we must constantly strive to expand our resources and capabilities to insure the highest likelihood for success while insuring the highest possible degree of safety in all of our enforcement activities.



New Emergency Response Vehicle

In 1992, the police department obtained a used bus from the Ottumwa Transit Authority for its emergency response vehicle. (The OTA had replaced the vehicle and was going to auction it, but donated it to the police department instead). The bus was approximately fifteen years old and maintenance was costly over the next several years.

In 2004, another emergency response vehicle was obtained from the Ottumwa Housing Authority. This time, they donated a 1993 Ford E350 fifteen passenger bus with over 195,000 miles on it. It was costly to repair and had major problems with it, including the doors were unable to be locked or secured, there was only one exit door for the Team to exit, the ventilation fan smoked when it was turned on, and the vehicle leaked in the passenger compartment when it rained. The vehicle failed to start on numerous occasions when needed by the Team to respond to police emergencies and has been required to be towed countless times.

In 2009, grant funding was obtained to purchase a new emergency response vehicle that could be used to transport the Emergency Response Team as well as act as a mobile command post. The vehicle cost \$66,347.00 and was paid 100% from grant funds. The vehicle was delivered in December.



Higher Education Is Important For Today's Criminal Justice Practitioners

For the past several decades, there have been efforts to increase the education requirements for law enforcement officers across the country. Newspaper, magazine, and journal articles cite numerous studies whose findings support the notion that better educated police officers are better performers. Increasingly, departments are requiring applicants to have completed a certain number of college credit hours or even earned two- or four-year college degrees.

Researchers, practitioners, commissions, and even police agencies themselves have been calling for increased education requirements for police officers for many reasons. Some point out that police work has become increasingly complex and, as a result, education requirements for police officers should be increased. Others suggest that better educated police officers will be "more rounded thinkers and exhibit a greater humanistic approach to the profession." Still others believe that college educated officers were less likely to break the rules and, consequently, needed less discipline. Most agree that college educated officers have better communications skills, both oral and written.

Although the minimum educational requirement to be an Ottumwa Police Officer is graduation from high school or possession of a GED, we have been fortunate to develop a close relationship with the Criminal Justice Program at Indian Hills Community College as well as similar programs at colleges across Iowa. As a result, we have a high percentage of our employees with advanced college degrees. The following is a break down of the higher education possessed by our 40 sworn officers and 10 civilian employees :

23 employees	46%	Bachelor Degree
14 employees	28%	Associate Degree
7 employees	14%	Some College
<u>6 employees</u>	<u>12%</u>	No College Credits
50 employees	100%	

President Obama Visits Ottumwa



President Barack Obama and Chief of Police Jim Clark

President Barack Obama paid a historic visit to Ottumwa on April 27, 2010. Speaking to a standing room only crowd at Indian Hills Community College, the President conducted a town hall meeting in which he spoke about a number of issues, including health care, regulatory reform, and immigration.

“Visits like this remind you that when you get out into the heartland and you talk to folks, there is a lot to learn from rural America,” the President said to a packed house at the Hellyer Student Life Center. “It’s towns like this that give America its heartbeat.”

President Obama is the fifth sitting president to visit Ottumwa with the last one being President Richard Nixon on July 31, 1971.

The Police Department had 32 officers assigned to assist the Secret Service with security for the event.



President Barack Obama and Lt. Tom McAndrew

Community Policing

Community policing is a philosophy that promotes proactive problem solving through community, government, and police partnerships. Through these partnerships, problems and issues in the community are identified and addressed in a cooperative effort. The Police Department believes that involvement by the community in the policing process is essential for the success of the police mission.

School Resource Officer Program

The Police Department partners with the Ottumwa Community School District through the School Resource Officer Program. An officer has been assigned full-time at the Ottumwa High School since 1994 while an officer has been assigned full-time at Evans Middle School since 1996. The presence of the officers reduces the potential for crime-related problems and helps to provide a safer environment at each school. An additional benefit is the increased interaction between students and police officers due to the officers' accessibility. The Ottumwa Community School District pays 100% of the salary and benefits of the SRO assigned to the Middle School and approximately 60% of the salary and benefits of the officer assigned to the High School.

This year we added a second officer full-time at the High School through a partnership with the Ottumwa Community School District and the U.S. Department of Justice/COPS Office. The Department received a COPS grant that pays approximately fifty percent of the salary and benefits of the officer while the School District is providing the local match for the remaining amount.

Our current SRO's are:

OHS – Off. Higgins / Off. Murphy
Evans – Off. Batterson
Elementary – Off. Gravett

G.R.E.A.T. and DARE Program

In an effort to combat the escalating gang presence in our city, we have partnered with the Ottumwa Community School District to implement the Gang Resistance and Education Training Program, commonly referred to as **GREAT**, in our local middle school. The G.R.E.A.T. Program is a school-based, law enforcement officer-instructed classroom curriculum. The Program's primary objective is prevention and is intended as an immunization against delinquency, youth violence, and gang membership. G.R.E.A.T. is a thirteen week program with lessons that focus on providing life skills to students to help them avoid delinquent behavior and violence to solve problems.



Additionally, the Property / Evidence Officer instructs the Drug Abuse Resistance Education Program, commonly referred to as **DARE**, in the Ottumwa Community School District's elementary schools. The **DARE** Program is an integral part of the Department's community policing initiative as well as the School District's substance abuse prevention curriculum.

G.R.E.A.T. and DARE Program (Con't)

The curriculum consists of seventeen weeks of instruction that focuses on a variety of substance abuse prevention and self-esteem topics, including drugs and their effects, violence, decision making, consequences, social pressures and their sources, and respect. The Ottumwa Community School District contributes \$10,000.00 annually towards the cost of the elementary program.

Housing Authority Officer Program

The Police Department also partners with the Ottumwa Housing Authority through the Housing Authority Officer Program. An officer has been assigned full-time to the Housing Authority since 1996. The officer is responsible for investigating a variety of criminal and non-criminal incidents involving Housing Authority property, personnel, tenants, and clients; coordinating police services to the OHA; and, maintaining communication between the OHA and the Department. The Housing Authority Officer patrols over 225 single-family homes, 60 townhouses, and nearly 300 apartments in 3 high-rise towers. The Ottumwa Housing Authority pays 100% of the salary and benefits of the officer assigned to the OHA.

Community Events

**Home Expo Show
March 5, 6, and 7, 2010
Bridgeview Event Center**



*Our booth before the Home Show started!
This was our third year participating in the event.*



*Lt. Tom McAndrew, Supervisor Brenda Bennett, and
Chief Jim Clark getting ready to work the booth.*



*City Councilmember Bob Meyers, Officer Brandi
Hassebroek, and Supervisor Brenda Bennett.*

**Meeting people in a friendly, non-
confrontational manner is key to developing a
good relationship with the community.**



*Jim and Darla Jackson with Chief's Secretary MaryLou
Donaldson and Police Intern Courtney Harter.*



*Tom Kopatich with Communications Specialist Lynn
Diveley at the police booth.*



*Councilmember Weller, Off. Ross, Councilmember
Meyers, Sgt. Kovacs, and Chief's Secretary Donaldson*

Community Events

Oktoberfest Parade October 2, 2010 Downtown Ottumwa



The award winning DARE/GREAT float designed and constructed by Lynn Diveley, and was used as a way to draw attention to the upcoming haunted house!



Some of the volunteers who were on the float.



Parking Attendant Kinyotta Pope and her nephews getting ready to pass out goodies to the parade watchers.

Winner of the Oktoberfest Parade for “Best Creative” and “Best Non-Profit” float for three years in a row!



Pumpkins were the theme of this year's float.



DARE Officer Brandon Gravett having a cup of java.



Communications Specialist Lynn Diveley Creator, director, and producer of the Oktoberfest police float and the D.A.R.E./G.R.E.A.T. Haunted House with the two trophies we/she won in the parade!

Community Events

D.A.R.E. / G.R.E.A.T. Haunted House
October 22nd, 23rd, 29th, and 30th, 2010
City Hall



Why do clowns scare so many people?

Over 75 volunteers worked the Haunted House raising over \$14,000.00 for the DARE/GREAT Programs with over 2,300 people going through it.



Off. Brandi Hassebroek went nuclear at the haunted house!



Lt. Mark Hagist and Andrea Hagist kept the volunteers fed with yummy snacks and plenty of drinks.



City Councilmember Jeremy Weller was nearly invisible in his ghillie suit!



*Communications Specialist Lynn Diveley
Creator, director, and producer of the Oktoberfest police float and the D.A.R.E./G.R.E.A.T. Haunted House.*



Brandon "Chicken Man" Gravett and Caiti Clark

Ottumwa's Newest Officer

Officer Shariek

One of the newest members of the Police Department is Officer Shariek, who joined the Department this past March and completed his "academy" training along with his handler, Officer Cody McCoy, in April. Shariek is a two year old black and tan German Shepherd dual purpose police canine. Born in Poland in 2008, Shariek is certified to detect four types of narcotics. His training included obedience, building searches, area searches, tracking, handler protection, and suspect apprehension.



Officer Shariek and Officer Cody McCoy

During 2010, Officer Shariek located drugs in two vehicle searches, two building searches, and two packages. Additionally, he was instrumental in locating property and evidence in a burglary in which two people were arrested.

Shariek was paid for through a U.S. Department of Justice JAG grant. Ongoing costs have been paid for through the generous donations of our community partners, including Wal-Mart, Rosenman's Trust, Oktoberfest Committee, and a special thank you to the RAGBRAI Committee who gave so generously to the K-9 program.



**Officer Cody McCoy
&
Officer Shariek**



New Public Safety Employees



Officer Noah Aljets was sworn in as an Ottumwa Police Officer on April 12, 2010. He received an Associates Degree from Indian Hills Community College and graduated from the 189th Basic Academy at the Iowa Law Enforcement Academy on December 13, 2002. Officer Aljets has been assigned to the Patrol Division.



Officer Joe Meola was sworn in as an Ottumwa Police Officer on April 19, 2010. He received a Bachelors Degree from Kaplan University and graduated from the 235th Basic Academy at the Iowa Law Enforcement Academy on July 9, 2010. Officer Meola has been assigned to the Patrol Division.



Kinyotta Pope began her duties with the Ottumwa Police Department in September of 2010. As the Parking Attendant, her duties include parking enforcement in the downtown and outlying business areas. She previously worked as a prime time youth worker for the local school district.



Officer Adam Clark was sworn in as an Ottumwa Police Officer on August 2, 2010. He attended the University of Phoenix and graduated from the 235th Basic Academy at the Iowa Law Enforcement Academy on July 9, 2010. Officer Clark has been assigned to the Patrol Division.



Keeley Jackson-Remmark began her duties as a Communications Specialist in October of 2010 and has been assigned to the Comm Center as a police dispatcher. She attended Indian Hills Community College and previously worked in Emergency Services at Ottumwa Regional Health Center.

Promotions



Sgt. Steve Kovacs

Officer Steve Kovacs was promoted to the rank of Sergeant effective January 3, 2010. Sgt. Kovacs attended Scott Community College and the University of Iowa. He was sworn in as an Ottumwa Police Officer on November 20, 2000 and he graduated from the Iowa Law Enforcement Academy in April of 2001. Sgt. Kovacs completed the Supervisor Leadership Institute presented by the FBI - LEEDA. He also has completed Supervision of Police Personnel presented by the Northwestern Traffic Institute, Northwestern University. Sgt. Kovacs has served the Ottumwa Police Department as a Patrol Officer, Investigator, and a Field Training Officer. He has been assigned to the Investigations Division as the Gang Investigator.

“...to protect and to serve...”



Off. Batterson and Off. Hassebroek during the President's visit to IHCC



Just one of the 3,925 arrests during 2010



Officers make an arrest after a disturbance downtown



Investigators updating the Chief after gang shooting



Leading the high school Homecoming parade



Wapello County Sheriff's Department and Iowa State Patrol always ready to assist

Partnerships with the community are the key to making any law enforcement agency successful. The Ottumwa Police Department takes pride in the partnerships we have developed over the years and we look forward to developing new ones in 2011!