

TENTATIVE AGENDA
OTTUMWA CITY COUNCIL

REGULAR MEETING NO. 2
Room 108, City Hall

January 17, 2012
5:30 O'clock P.M.

ROLL CALL: Council Member Morgan, Niner, Richards, Weller, Meyers and Mayor Flanders.

1. Motion to enter into closed session in accordance with Iowa Code Section 20.17 (3), (“Negotiating sessions, strategy meetings of public employers, mediation, and the deliberative process of arbitrators shall be exempt from the provisions of Chapter 21...”).
2. Return to open session for action and/or motion to reconvene at 6:30 P.M. in the Council Chambers.

REGULAR MEETING NO. 2
Council Chambers, City Hall

January 17, 2012
6:30 O'clock P.M.

PLEDGE OF ALLEGIANCE

A. ROLL CALL: Council Member Morgan, Niner, Richards, Weller, Meyers and Mayor Flanders.

B. CONSENT AGENDA:

1. Approve minutes from Regular Meeting No. 1 on January 3, 2012 as presented.
2. Approve Mayor’s appointment of Wesley Westmoreland to the Ottumwa Transit Advisory Board, term to expire 5/15/2017.
3. Approve Mayor’s appointment of Bob McDowell to the Inspection Board of Review, due to a vacancy, term to expire 1/18/2014.
4. Set February 7, 2012 as a public hearing on the plans, specifications, form of contract and estimated cost for the Wildwood Drive Reconstruction Project.
5. Resolution No. 13-2012, setting February 21, 2012 as a public hearing on the intent to dispose of City owned property located at 325 N. Madison Ave.
6. Resolution No. 14-2012, setting February 21, 2012 as a public hearing on the intent to dispose of City owned property located at 307 S. Madison Ave.
7. Resolution No. 16-2012, setting February 21, 2012 as a public hearing on the intent to dispose of City owned property located at 103 S. Adams Ave.
8. Approve beer and/or liquor applications for La Guadalupana, 301 Church St., pending final inspections.

C. APPROVAL OF AGENDA:

D. REPORTS FROM CITY OFFICERS, BOARDS, COMMISSIONS, COMMITTEES:

E. IDENTIFICATION OF CITIZENS DESIRING TO COMMENT ON AGENDA ITEMS:

(When called upon by the Mayor, step to the microphone; state their name, address and agenda item to be addressed. The Mayor will invite you to address the Council when that topic is being discussed. Remarks will be limited to three minutes or less. The City Clerk shall keep the time and notify the Mayor when the allotted time limit has been reached. Comments are to be directly germane to the agenda item being discussed; if not directly germane as determined by the Mayor will be ruled out of order.)

F. DEPARTMENTAL RECOMMENDATIONS/REPORTS:

1. Approve IT Maintenance Agreement with Preventative Maintenance Services, LLC for one year with the option to renew annually for three additional years and authorize the Mayor to sign.

RECOMMENDATION: Approve the IT Maintenance Agreement and authorize the Mayor to sign.

2. Authorize Transit to hire a full-time driver to replace a full-time driver that recently retired.

RECOMMENDATION: Replace the full-time position with another full-time position.

3. Award the contract for the Culvert Repair at Wildwood Park. RFP #2-2011

RECOMMENDATION: Award the contract to DeLong Construction, Inc. in the amount of \$6,850.00 and authorize the Mayor to sign the contract.

4. Approve replenishment of operating funds for Bridgeview Center in the amount of \$115,000.

RECOMMENDATION: Approve replenishment of operating funds for Bridgeview Center in the amount of \$115,000.

G. PUBLIC HEARINGS:

1. This is the time, place and date set for a public hearing on the intent to dispose of City owned property described as Lot 46 in Comb's First Addition to the City of Ottumwa.

A. Open public hearing.

B. Close public hearing.

C. Resolution No. 11-2012, accepting the offer and approving the sale of city owned property described as Lot 46 in Comb's First Addition to George M. and Linda S. Marshall.

RECOMMENDATION: Pass and adopt Resolution No. 11-2012.

2. This is the time, place and date set for a public hearing on the plans, specifications, form of contract and estimated cost for the Beach Ottumwa Indoor Pool Filters Replacement.

A. Open public hearing.

B. Close public hearing.

C. Resolution No. 12-2012, approving the plans, specifications, form of contract and estimated cost for the Beach Ottumwa Indoor Pool Filters Replacement.

RECOMMENDATION: Pass and adopt Resolution No. 12-2012.

3. This is the time, place and date set for a public hearing on the 2012 Iowa Finance Authority HOME Grant Application.

A. Open public hearing.

B. Citizen Participation.

C. Close public hearing.

D. Resolution No. 15-2012, authorizing the Mayor to sign and submit the 2012 Iowa Finance Authority HOME Grant application, and if funded, to sign all contract related documents.

RECOMMENDATION: Pass and adopt Resolution No. 15-2012.

H. RESOLUTIONS:

1. Resolution No. 6-2012, assessing the cost of a sewer repair at 1307 E. Second Street.

RECOMMENDATION: Pass and adopt Resolution No. 6-2012.

2. Resolution No. 17-2012, authorizing the destruction of certain records according to the Code of Iowa 2011, as amended, and the Iowa Municipal Records Manual.

RECOMMENDATION: Pass and adopt Resolution No. 17-2012.

3. Resolution No. 18-2012, assessing additional 2011 weed mowing charges against certain lots in the City of Ottumwa, Iowa.

RECOMMENDATION: Pass and adopt Resolution No. 18-2012.

4. Resolution No. 19-2012, approving the contract, bond, certificate of insurance for the Brentwood Drive Reconstruction Project (Pennsylvania North to End).

RECOMMENDATION: Pass and adopt Resolution No. 19-2012.

5. Resolution No. 20-2012, approving the contract, bond, and certificate of insurance for the Milner Street Bridge over the Jefferson Drainage Ditch Replacement Project. BRM-5825(636)—8N-90

RECOMMENDATION: Pass and adopt Resolution No. 20-2012.

6. Resolution No. 21-2012, approving the Professional Services Agreement between the City of Ottumwa and Veenstra & Kimm, Inc. for the South Ottumwa Sewer Separation Project, Phase V, Section 2 – Richmond Sewer Area.

RECOMMENDATION: Pass and adopt Resolution No. 21-2012.

7. Resolution No. 22-2012, supporting the creation of a Foreign Trade Zone for Wapello County.

RECOMMENDATION: Pass and adopt Resolution No. 22-2012.

8. Resolution No. 23-2012, fixing date for a meeting on the authorization of a loan agreement and the issuance of not to exceed \$8,000,000 sewer revenue refunding Capital Loan Notes, of the City of Ottumwa, State of Iowa, and providing for publication of notice thereof.

RECOMMENDATION: Pass and adopt Resolution No. 23-2012.

9. Resolution No. 24-2012, approving post issuance compliance Policy No. 50-2012.

RECOMMENDATION: Pass and adopt Resolution No. 24-2012.

I. ORDINANCES:

J. PETITIONS AND COMMUNICATIONS:

K. PUBLIC FORUM:

The Mayor will request comments from the public on topics of city business or operations other than those listed on this agenda. Comments shall not be personalized and limited to three minutes or less. Comments not directly applicable to operations, inappropriate, or an improper utilization of meeting time, as determined by the Mayor, will be ruled out of order. When called upon by the Mayor, step to the microphone; give your name, address and topic on which to address the Council. The Council is not likely to take any action on your comments due to requirements of the Open Meetings Law. Pertinent questions, comments or suggestions may be referred to the appropriate department, city administrator or legal counsel for response, if relevant.

L. ADJOURN: