

TENTATIVE AGENDA
OTTUMWA CITY COUNCIL

REGULAR MEETING NO. 45
Council Chambers, City Hall

December 20, 2011
6:30 O'clock P.M.

PLEDGE OF ALLEGIANCE

A. ROLL CALL: Council Member Weller, Caviness, Meyers, Morgan, Niner, and Mayor Uehling.

B. CONSENT AGENDA:

1. Approve minutes from Special Meeting No. 40 on December 5, Regular Meeting No. 41 on December 6, Special Meeting No. 7 on December 7, and Special Meeting No. 43 on December 12, 2011 as presented.
2. Acknowledge November financial report and payment of bills as submitted by the Finance Department.
3. Acknowledge Mayor's proclamation of Arbor Day in Ottumwa on April 29, 2011.
4. Approve Mayor's appointments to the Human Rights Commission, due to vacancies, of Lisa Aslesen, term to expire 1/1/2013, Tony Yencsik, term to expire 1/1/2014, Patricia Galvan, term to expire 1/1/2015, and Laura See, term to expire 1/1/2015, and Denny Whitson to the Historic Preservation Board, term to expire 1/1/2014.
5. Approve the Mayor's appointment of Michael Johns to the Historic Preservation Commission, due to a vacancy, term to expire 1/1/2013.
6. Approve Mayor's appointment of Rick McClure to the Public Safety Advisory Committee, due to a vacancy, term to expire 10/1/2013.
7. Approve Mayor's re-appointments to the Ottumwa Enterprise Zone of Tom Keck and Charles Manson, terms to expire 3/16/2014, and at large members of Chris Bowers, Laurie Applegate, and Sandra Tiegs, terms to expire 3/16/2014.
8. Approve Mayor's appointments to the Ottumwa Enterprise Zone, due to vacancies, of David Barajas, Jon Neil, and Linda Rouse, terms to expire 3/16/14.
9. Approve Mayor's re-appointment of Dale Person to the Inspection Board of Review, term to expire 1/18/2017.
10. Approve the appointment of Randy Hemm Jr. to the position of City Equipment Operator in the Street Maintenance Department retroactive to April 18, 2011.
11. Approve the appointment of Kelly Horsman to the position of City Utility Worker in the Sewer Maintenance Department retroactive to July 18, 2011.
12. Approve the appointment of Tom Richards to the position of Water Pollution Control Operator effective January 1, 2012.
13. Approve the appointment of David Silverio to the position of Operations Manager for the Ottumwa Transit Department effective January 3, 2012 pending completion of pre-employment physical and drug screen.
14. Approve participation in the Iowa Department of Transportation's paint program to purchase paint for the Traffic Maintenance Department.
15. Resolution No. 228-2011, accepting the work as final and complete and approving final pay request for the repair of the Blackhawk Bridge Demolition Project. RFP #16-2010
16. Approve the appointment of Marilyn Watts to the Planning & Zoning Commission, due to a vacancy, term to expire 4/1/14.

C. APPROVAL OF AGENDA:

D. REPORTS FROM CITY OFFICERS, BOARDS, COMMISSIONS, COMMITTEES:

E. IDENTIFICATION OF CITIZENS DESIRING TO COMMENT ON AGENDA ITEMS:

When called upon by the Mayor, step to the microphone; state your name, address and agenda item to be addressed. The Mayor will invite you to address the Council when that topic is being discussed. Remarks will be limited to three minutes or less. The City Clerk shall keep the time and notify the Mayor when the allotted time limit has been reached. Comments are to be directly germane to the agenda item being discussed; if not directly germane as determined by the Mayor you will be ruled out of order.

F. DEPARTMENTAL RECOMMENDATIONS/REPORTS:

1. Approve the Ottumwa Master Gardener's landscape proposal for the "Welcome to Ottumwa" sign at no cost to the City.

RECOMMENDATION: Approve the Ottumwa Master Gardener's landscape proposal.

2. Approve payment for street and sewer work completed on the East Fourth Street Improvements and Water Main Relocation (Ash to Fellows).

RECOMMENDATION: Approve payment to Ottumwa Water & Hydro in the amount of \$112,000.

3. Approve the rebuild of the Vaughan Chopper (digester circulation pump) at the Water Pollution Control Facility.

RECOMMENDATION: Approve the rebuild of the Vaughan Chopper (digester circulation pump) at the Water Pollution Control Facility by Allied Systems, Inc. of Des Moines, Iowa for the quoted price of \$6,853.

4. Award the contract for the Culvert Repair on East Rochester. RFP #14-2011.

RECOMMENDATION: Award the contract to C&J Bulldozing, LLC in the amount of \$9,653.00 and authorize the Mayor to sign the contract.

5. Approve signage plan for the Hampton Inn development located at 943 North Quincy Avenue.

RECOMMENDATION: Approve the signage plan.

6. Authorize the purchase of Runway De-Ice chemicals for the Ottumwa Regional Airport from Cryotech in Ft. Madison, Iowa in an amount of up to \$10,800.

RECOMMENDATION: Authorize the purchase.

7. Revised Policy No. 20-2011, Sewer Charges and Fees, relative to how the sewer monthly base rate is billed.

RECOMMENDATION: Approve Revised Policy No. 20-2011.

8. Approve the Bridge View Center Budget for FY 2012 and Business and Marketing Plan.

RECOMMENDATION: Approve the Bridge View Center budget for FY 2012 and Business and Marketing Plan.

G. PUBLIC HEARINGS:

1. This is the time, place, and date set for a public hearing on the intent to dispose of City owned property located at 1415 Asbury.
 - A. Open the public hearing.
 - B. Close the public hearing.
 - C. Resolution No. 225-2011, accepting the offer and approving the sale of city owned property located at 1415 Asbury to Leroy Hanna.

RECOMMENDATION: Pass and adopt Resolution No. 225-2011.

2. This is the time, place, and date set for a public hearing on the proposal to sell Building #33, 14652 1st Ave. and Building #25, 15181 1st Ave. located at the Ottumwa Regional Airport, to Al-Jon Manufacturing, LLC.
 - A. Open the public hearing.
 - B. Close the public hearing.
 - C. Resolution No. 231-2011, approving the Real Estate and Service Contract and Development Agreement for the sale of Building #33, 14652 1st Ave. and Building #25, 15181 1st Ave. located at the Ottumwa Regional Airport, to Al-Jon Manufacturing, LLC.

RECOMMENDATION: Pass and adopt Resolution No. 231-2011.

3. This is the time, place, and date set for a public hearing on the proposal to sell Building #36, 14550 Terminal Ave. located at the Ottumwa Regional Airport, to Friends of NAS Ottumwa Inc.
 - A. Open the public hearing.
 - B. Close the public hearing.
 - C. Resolution No. 232-2011, approving the Real Estate and Service Contract and Development Agreement for the sale of Building #36, 14550 Terminal Avenue. located at the Ottumwa Regional Airport, to Friends of NAS Ottumwa Inc.

RECOMMENDATION: Pass and adopt Resolution No. 232-2011.

4. This is the time, place, and date set for a public hearing on the proposal to sell Building #80, 14006 Commissary Drive located at the Ottumwa Regional Airport, to CT Development LLC.
 - A. Open the public hearing.
 - B. Close the public hearing.
 - C. Resolution No. 233-2011, approving the Real Estate and Service Contract and Development Agreement for the sale of Building #80, 14006 Commissary Drive located at the Ottumwa Regional Airport, to CT Development LLC.

RECOMMENDATION: Pass and adopt Resolution No. 233-2011.

H. RESOLUTIONS:

1. Resolution No. 229-2011, approving Change Order #6 for Phase III, Division 1 of the South Ottumwa Sanitary Sewer Separation Project.

RECOMMENDATION: Pass and adopt Resolution No. 229-2011.

2. Resolution No. 230-2011, approving Change Order No. 1 for Phase III, Division 2 of the South Ottumwa Sewer Separation Project.

RECOMMENDATION: Pass and adopt Resolution No. 230-2011.

3. Resolution No. 234-2011, approving Change Order #1 and Change Order #2 for the Pennsylvania Avenue Widening Project (Brentwood Dr. to Hutchinson Ave.) STP-U-5825(628)—70-90

RECOMMENDATION: Pass and adopt Resolution No. 234-2011.

I. ORDINANCES:

1. Ordinance No. 3032-2011, amending the Ottumwa Municipal Code by repealing Chapter 19, Heating, Venting, and Air Conditioning and enacting a substitute in lieu thereof.

RECOMMENDATION: Pass the third consideration, pass and adopt Ordinance No. 3032-2011.

2. Ordinance No. 3034-2011, amending the Municipal Code of the City of Ottumwa, Iowa by repealing Section 31-14 entitled “Fees and Charges, Costs” in its entirety and enacting a new Section 31-14 in lieu thereof.

RECOMMENDATION: Pass the third consideration, pass and adopt Ordinance No. 3034-2011.

J. PETITIONS AND COMMUNICATIONS:

K. PUBLIC FORUM:

The Mayor will request comments from the public on topics of city business or operations other than those listed on this agenda. Comments shall not be personalized and limited to three minutes or less. Comments not directly applicable to operations, inappropriate, or an improper utilization of meeting time, as determined by the Mayor, will be ruled out of order. When called upon by the Mayor, step to the microphone; give your name, address and topic on which to address the Council. The Council is not likely to take any action on your comments due to requirements of the Open Meetings Law. Pertinent questions, comments or suggestions may be referred to the appropriate department, city administrator or legal counsel for response, if relevant.

L. ADJOURN: