

TENTATIVE AGENDA
OTTUMWA CITY COUNCIL

REGULAR MEETING NO. 7
Council Chambers, City Hall

February 15, 2011
6:30 O'clock P.M.

PLEDGE OF ALLEGIANCE

- A. ROLL CALL: Council Member Caviness, Meyers, Morgan, Niner, Weller and Mayor Uehling.
- B. CONSENT AGENDA:
1. Approve minutes from Regular Meeting No. 5, February 1, Special Meeting No. 6 on February 7, 2011 as presented.
 2. Set March 1, 2011 at 6:30 P.M. for the public hearing on the 2011/2012 Proposed City Budget.
 3. Renewal of contract for City liability and property insurance for March 19, 2011 until March 15, 2014.
 4. Pass and adopt Resolution No. 29-2011, setting March 1, 2011 as a public hearing on the Council's intent to lease city-owned property to the Ottumwa Flying Service.
 5. Approve After Hours Business Establishment for the Elbow Room, 303 E. Main St.
 6. Approve beer and/or liquor applications for Kuhly's Bar and Grill, 112 N. Market, Los Jimadores, 1111 Quincy Ave. #111, pending dram, Casey's General Store #1886, 504 W. Mary, Change of Premise and Cedar Creek Golf Course, 13120 Angle Rd., with outdoor service area, pending dram.
- C. APPROVAL OF AGENDA:
- D. REPORTS FROM CITY OFFICERS, BOARDS, COMMISSIONS, COMMITTEES:
- E. IDENTIFICATION OF CITIZENS DESIRING TO COMMENT ON AGENDA ITEMS:
(When called upon by the Mayor, step to the microphone; state their name, address and agenda item to be addressed. The Mayor will invite you to address the Council when that topic is being discussed. Remarks will be limited to three minutes or less. The City Clerk shall keep the time and notify the Mayor when the allotted time limit has been reached. Comments are to be directly germane to the agenda item being discussed; if not directly germane as determined by the Mayor will be ruled out of order.)
- F. DEPARTMENTAL RECOMMENDATIONS/REPORTS:
1. Audit services for fiscal years June 30, 2011, 2012, 2013.

RECOMMENDATION: Accept the proposal of Anderson, Larkin and Co. P.C. to perform the annual audits for fiscal years June 30, 2011, 2012, 2013 at a fee not to exceed \$28,000 for FY 2011, \$29,000 for FY 2012 and \$30,000 for FY 2013.
 2. Approve that the Form of Continuing Disclosure Certificate be placed on file.

RECOMMENDATION: Approve the form of Continuing Disclosure Certificate be placed on file.
 3. Approve that the Form of Tax Exemption Certificate be placed on file.

RECOMMENDATION: Approve that the Form of Tax Exemption Certificate be placed on file.

4. Consideration of Acknowledgement/Settlement Agreements between the City of Ottumwa and two local tobacco retailers.

RECOMMENDATION: Authorize the Mayor to sign the Order Accepting Acknowledgement/Settlement Agreement for each business upon receipt of each agreement.

5. Approve change order with Grooms & Company for an additional \$1,300 for construction for fire-proofing the Bridgeview Theater.

RECOMMENDATION: Approve the change order.

G. PUBLIC HEARINGS:

1. This is the time, place and date set for a public hearing on the plans, specifications, form of contract and estimated cost for the Oak Meadow Reconstruction Project (East Rochester to Fox Sauk Road).

- A. Open hearing for comments.
- B. Close public hearing.
- C. Resolution No. 23-2011, approving the plans, specifications, form of contract and estimated cost for the Oak Meadow Reconstruction Project (East Rochester to Fox Sauk Road).

RECOMMENDATION: Pass and adopt Resolution No. 23-2011.

2. This is the time, place and date set for a public hearing on the plans, specifications, form of contract and estimated cost for the 150th St. Relocation Project at the Ottumwa Regional Airport.

- A. Open hearing for comments.
- B. Close public hearing.
- C. Resolution No. 25-2011, approving the plans, specifications, form of contract and estimated cost of the 150th St. Relocation Project at the Ottumwa Regional Airport.

RECOMMENDATION: Pass and adopt Resolution No. 25-2011.

H. RESOLUTIONS:

1. Resolution No. 22-2011, authorizing the destruction of certain records according to the Code of Iowa 2009, as amended, and the Iowa Municipal Records Retention Manual.

RECOMMENDATION: Pass and adopt Resolution No. 22-2011.

2. Resolution No. 24-2011, approving the Engineering Services Agreement with Clapsaddle-Garber Associates Inc. for the 150th Street Relocation Construction Phase and authorize the Mayor to sign the agreement.

RECOMMENDATION: Pass and adopt Resolution No. 24-2011.

3. Resolution No. 26-2011, appointing Banker's Trust Company of Des Moines, Iowa to serve as paying agent, bond registrar, and transfer agent, approving the paying agent and bond registrar and transfer agent agreement and authorizing the execution of the agreement.

RECOMMENDATION: Pass and adopt Resolution No. 26-2011.

4. Resolution No. 27-2011, authorizing and providing for the issuance of \$3,600,000 General Obligation Bonds, Series 2011, and levying a tax to pay said bonds.

RECOMMENDATION: Pass and adopt Resolution No. 27-2011.

5. Resolution No. 28-2011, approving applications for residential and commercial tax abatement under the Urban Revitalization Plan, subject to review by the local assessor.

RECOMMENDATION: Pass and adopt Resolution No. 27-2011.

6. Resolution No. 30-2011, approving the Professional Engineering Services Agreement between the City of Ottumwa and Garden & Associates, Ltd. For assistance in the development of final contract documents for infrastructure improvements for the Ottumwa Regional Airport Industrial Park to meet Economic Development Administration (EDA) Project No. 05-01-04959 requirements.

RECOMMENDATION: Pass and adopt Resolution No. 30-2011.

7. Resolution No. 31-2011, setting March 1, 2011 as the public hearing date for the intent to enter into a lease of city owned property with Jax Billboards for property located along Highway 34-East for the purpose of an advertising billboard.

RECOMMENDATION: Pass and adopt Resolution No. 31-2011.

I. ORDINANCES:

1. Ordinance No. 3014-2011, amending the Municipal Code of the City of Ottumwa, Iowa by repealing Section 7-43 in its entirety and enacting a new section 7-43 in lieu thereof.

RECOMMENDATION: Pass the first consideration of Ordinance No. 3014-2011.

J. PETITIONS AND COMMUNICATIONS:

K. PUBLIC FORUM:

The Mayor will request comments from the public on topics of city business or operations other than those listed on this agenda. Comments shall not be personalized and limited to three minutes or less. Comments not directly applicable to operations, inappropriate, or an improper utilization of meeting time, as determined by the Mayor, will be ruled out of order. When called upon by the Mayor, step to the microphone; give your name, address and topic on which to address the Council. The Council is not likely to take any action on your comments due to requirements of the Open Meetings Law. Pertinent questions, comments or suggestions may be referred to the appropriate department, city administrator or legal counsel for response, if relevant.

L. ADJOURN: